

FORM XI 6
[See rule 50]
APPLICATION FOR MATERNITY BENEFIT

1. Name and address of applicant :
2. Registration No. :
3. Age and date of birth :
4. Name of husband :
5. Date of confinement :
6. Have you applied for this benefit earlier :
7. If so how many times and give details :
8. Date of registration :
9. Date of payment of 1st subscription and amount :
10. Date of payment or last subscription :
11. Name of bank and place :
12. List of documents submitted;
(a) Copy of Challans or copy of Pass book :
(b) Medical certificate in original. :

The facts furnished above are true to my knowledge and information.

Place: _____ Name and Signature of applicant
Date : _____

FORM OF MEDICAL CERTIFICATE

(To be obtained from a Medical Officer not below the rank of an Assistant Surgeon)

I have examined Smt. _____ age _____ and wife of Shri
_____ she is pregnant running _____
_____ month. She had delivered a child on _____.

Place: _____ Name of Doctor and
Seal
Date: _____

FORM XII
[See rule 52 (1)]
APPLICATION FOR PENSION

1. Name and Address of applicant :
2. Registration No. :
3. Date of Completion of 60 years :
4. Date of payment of 1st subscription amount and name of Bank :
5. Default if any and reasons thereof :
6. Date of payment of last subscription amount, date and name of Bank. :
7. List of documents :
 - (a) Identity Card
 - (b) Pass Book
 - (c) Challans
8. Address at which pension is to be sent :
9. Any other information (Details of benefit if any, from other welfare Boards) :

The facts mentioned above are true to my knowledge and information.

Place:
applicant
Date:

Name and signature of

FORM XIV
[[see rule 53](1)]
HARYANA BUILDING AND OTHER CONSTRUCTION WORKERS WELFARE BOARD

Application No. :

Fee Rs. _____

APPLICATION FOR HBA

1. (a) Name of the applicant :
(b) Permanent Address :
(c) Present Address :
2. Date of Birth :
3. Date of retirement :
4. (a) Register Number :
(b) Date of Registration :
(c) Rate of remittance :
(d) Date of first remittance :
(e) Date of last remittance :
(f) Total amount remitted :
(g) Whether the membership has Ever been revived, if so Details :
(h) Details of revival :
5. Purpose of advance (new construction/
Maintenance/purchase of land with Building):
6. Whether the applicant has a house of his own
(Give details) :
7. Amount of advance required :
8. Details of land / property :
(a) Panchayat/Town :
(b) Village :
(c) Taluk :
(d) District :
(e) Area :
(f) Survey No. :
(g) Valuation of the property :
9. Whether the applicant has received any other loan
for House Building Advance, given Details:

10. Estimate for construction/ Maintenance of building as per plan :
11. Details of the amount raised apart from the loan :
12. Whether the applicant has received loan previously from this Board

DECLARATION

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Signature :

Date:

Name:

Details of documents to be produced:

1. Plan and estimate (approved)
2. Encumbrance Certificate of 14 years
3. Location Certificate
4. Land tax receipt
5. Original document
6. Attested copy of ration card (page 2,4) for maintenance application.
7. Ownership of the building (for maintenance only)
8. Terminal benefit declaration
9. Attested copies of identity card and passbook
10. Title clearance certificate
11. Age certificate of the building (for maintenance only)
12. Valuation certificate of the building (for maintenance
13. No objection certificate from the authorities for construction.
14. Declaration from the applicant that neither he/she/nor his/her spouse or children own a house (for new construction).

MORTGAGE DEED

This Deed of Mortgage is executed on this the day of two thousand and by Shri/Smt son / daughter / wife of aged residing at. village Taluk District and Shri/Smt son / daughter / wife of Shri aged residing at village Taluk District (Thereinafter called the Mortgagor/ Mortgagors which expression shall include his/her/their executors, administrators, legal representatives and assigns) in favour of the Haryana Building and Other Construction Workers Welfare Board established under the Building and Other Construction Workers Welfare Act and having its Head Office at Chandigarh (thereinafter called 'the Mortgage' which expression shall include its successors or assigns wherever the context or meaning thereof shall so require or permit).

Whereas the Mortgagor/Mortgagors has/have applied to the Mortgagee for a loan of Rs. 50,000 (Rupees fifty thousand only for the construction of a house on the land, more particularly mentioned and described in the schedule hereunder written:-
AND WHEREAS on the request of the Mortgagor/Mortgagors the Mortgagee has agreed to lent an advance in two installments to be mortgager a loan of Rs. 50,000 (Rupees fifty thousand only) subject to the covenants, terms and conditions herein contained and having the repayment thereof, secured in the manner hereinafter expressed.

NOW THIS DEED WITNESSETH AS FOLLOWS

1. In pursuance of the said agreement and in consideration of the sum of Rs. 50,000 (Rupees fifty thousand only) now lent and advance/and paid by the Mortgagee to the Mortgagor/Mortgagors, (the receipt whereof the Mortgagor hereby admits and acknowledges) the Mortgagor/Mortgagors hereby transfers/transfer by way of simple Mortgage the immovable property, more particularly mentioned and described in the schedule hereunder written together with the building to be constructed thereon and other improvements thereon from time to time to the intent that of the said property and the building and other improvements shall remain and be charged as security for payment to the Mortgagee of the said loan amount interest and cost and the Mortgagee shall have the first charge over the same.
2. The loan amount shall be paid to the Mortgagor/Mortgagors by the Mortgagee in two installments that the first installment of a sum of Rs. 20,000 (Rupees Twenty thousand only) equal to 40% of the loan sanctioned shall be paid to the Mortgagor/Mortgagors for starting construction, that the 2nd and final installment of Rs. 30,000 (Rupees thirty thousand only) equal to 60 % of the loan shall be paid after completing the construction of roof and on starting finishing works. The construction of the building shall be completed in all respects utilizing the 2nd installment and certificate of completion shall be produced within two months from the receipt of last installment.
3. The installments shall be paid only subject to the availability of funds and the non-payment of amounts due to paucity of funds shall not entitle the Mortgagor/Mortgagors to realize any loss that he/she/they may sustain on that account from the Mortgagee.

4. The Mortgagor/Mortgagors hereby assures/assure upto the Mortgagee that he/she/they is/are the absolute owners of the property mentioned in the schedule hereto and that they are free from any encumbrance or charge of any description, whatsoever or any attachment or restraints on alienation.
5. The Mortgagor/Mortgagors shall not at any time during the continuance of this security create any Mortgage lien or charge by way of hypothecation, pledge or otherwise create encumbrance of any kind whatsoever in respect of the properties described in the schedule hereto or any part thereof, or let or lease them except with the prior permission in writing of the Chief Executive Officer, Delhi Building and Other Construction Workers Welfare Board until the whole amount with interest are fully repaid.
6. The loan shall bear interest at the rate of 5% per annum or such other higher rate of interest as may be fixed by the Mortgagee from time to time.
7. The loan shall be repaid by the Mortgagor/Mortgagors in monthly installments at the rate as would be fixed and intimated by the Mortgagee. The first installment becoming due on the expiry of six months from the date of disbursement of the first installment, subsequent installments shall be paid on or before the 10th day of succeeding month for 167 months. Any interest due on the loan amount outstanding on the date of payment of an installment shall be paid along with the installment.
8. At the time of disbursement of the 2nd installment the Mortgagee shall deduct the interest and other expenses due on the 1st installment till the date of payment of the 2nd installment. If the Mortgagee pays only a part of the loan amount to the Mortgagor due to the non-availability of funds such part of the loan shall be repaid by the Mortgager in installments at the rate as would be fixed and intimated by the Mortgagee.
9. If the Mortgagor / Mortgagors dies / die before the disbursement of the remaining installments of the loan after having received one or more installments of the loan and if his / her / their heir or heirs executor / executors refuses / refuse to avail of the remaining installment and also refuses or refuse to complete the construction of the house according the approved plan and estimate within one year after the date of disbursement of the first installment of the loan the whole loan advance with interest shall be liable to be summarily recovered by proceedings against the property movable or immovable of the deceased Mortgagor / Mortgagors under the provisions of the revenue recovery at for the time being enforced and the relevant provisions of the Haryana Building and Other Construction Workers Welfare Rules, as if some were arrears of public revenue due on land or in such other manner as the Mortgagee may deem fit.
10. If the heir / heirs executors of the deceased Mortgagor / Mortgagors does / do not require the balance installments of the loan and are, however willing to complete the construction at her / his/ their cost, the amount already paid to the Mortgagor / Mortgagors out of the sanctioned loans will be treated as the actual amount of the loan sanctioned and the recovery shall be effective at the rate of installment prescribed for that amount of loan.
11. The Mortgagor / Mortgagors shall remit the installments in the Banks prescribed by the Mortgagee in the manner specified for this purpose or by the challans prescribed by the Haryana Building and Other Construction Workers Welfare Board.
12. If any installment of principal or interest is not remitted on the due dates a penal interest at the rate of 5% in addition to the usual rates shall be paid and such amount as are not paid on due dates.
13. The Loan amount shall be utilized only for the purpose for which it is sanctioned. Each installment of the loan referred to in clause II above shall be utilized within the time limit prescribed. In case the Mortgagor / Mortgagors fails / fail to claim the

subsequent installment within three months from the drawl of the previous installments such previous installment shall be treated as the last installment unless the time is extended by the mortgagee and recovery shall commence as provided in the terms and conditions prescribed for the grant of the loan.

14. If the Mortgagor / Mortgagors fails / fail to utilize any installment of loan within the maximum period admissible and does not apply for subsequent installment of loan as provided in the conditions the entire amount already disbursed shall be recoverable from him / her / them with interest in lumpsum.
 - (a) If the Mortgagor / Mortgagors is / are found to have failed in utilizing the amount for the construction of house as specified in the mortgage deed within the prescribed period, the mortgagee is entitled to realize the entire loan amount plus other charges with interest in a lump after the issuance of a registered notice directing to pay the amount within a period of 30 days.
 - i) If the Mortgagor / Mortgagors repay the amount due in lumpsum within the stipulated period the mortgage deed shall be released.
 - ii) If the Mortgagor / Mortgagors fails / fail to repay the amount due within the period of 60 days as stipulated above the mortgagee will have the right to take step to realize the entire dues to the Board in lump. In addition to that a penalty not exceeding 5% of the loan amount actually received by the loanee or Rs. 1000 (Rupees one thousand only) whichever is higher shall also be realized from the Mortgagor / Mortgagors.
15. In the event of any information furnished in the application being found false or materially incorrect, the Mortgagee shall be cancel the loan and recover the entire amount outstanding in lump with interest accrued thereon by selling the mortgaged property besides taking such legal action against the borrower as may be considered desirable.
16. The Mortgagor / Mortgagors shall not alter or modify the building constructed in accordance with the plan approved by the Mortgagee so as to diminish the value of the property or construct any other building in the property, offered as security till the entire amount with interest are repaid.
17. In case of the Mortgagor / Mortgagors at any time make default in the payment of two consecutive installments or commits breach of all or any of the terms and conditions contained herein the balance of the principal of sum which shall for the time being remain unpaid together with interest accrued thereon and all sums found due to the Mortgagee under or by virtue of these presents shall forthwith become payable in a lump at once and in case of default of payment of the whole sum immediately the Mortgagee shall have power without the intervention of any court to take possession of the Mortgaged property and to sell the same. The balance of the sale proceeds after adjusting all amounts due to the Mortgagee will be disbursed to the Mortgagor The Mortgagee shall also have all the powers vested in the Mortgagee under the provision of the Transfer of property Act, 1882.
18. Without prejudice to any or all of the other rights and remedies of the Mortgagee all sums found due to the Mortgagee under or by virtue of these presents shall be recoverable from the Mortgagor / Mortgagors and his / her / their properties, movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though they are arrears of Public Revenue due on land and in accordance with the relevant provisions of the Haryana Building and Other Construction Workers Act in any other manner as the Mortgagee may deem fit.
19. The Mortgagor / Mortgagors shall be bound by the terms of the application form and the conditions attached thereto which shall form part of this deed as if they are incorporated on this deed.

20. This Mortgage has been fully explained to the Mortgagor / Mortgagors and the Mortgagor / Mortgagors has / have executed these presents fully understanding the implications thereof and all his / her / their obligations there under and after receiving such advice.

THE SCHEDULE ABOVE REFERRED TO

(here enter details of all land and buildings)

IN WITNESS WHEREOF SHRI _____, the Mortgagor (s) here to set his / her / their hands the day and year first above, written and signed by Shri / Smt. _____ in the presence of witness:

- 1.
- 2.

Signed by Shri / Smt. _____ in the presence of witnesses:

- 1.
- 2.

**STAGE CERTIFICATE FOR RELEASE OF SECOND INSTALMENT OF ADVANCE
SANCTIONED BY THE HARYANA BUILDING AND OTHER CONSTRUCTION
WORKERS WELFARE BOARD UNDER HOUSING LOAN SCHEME**

BENEFICIARY

PROPERTY

1. Registration No. _____ District _____
2. Name _____ Taluk _____
3. Address _____ Village _____
4. Signature _____ Sy. No. _____

The Construction of building in the property detailed above by the beneficiary specified above has reached / completion of foundation basement and on completion work upto lintel level/ completion of the lintel work / completion of the linter work and 50 % of the work of the roof and stored the materials for the work of shutters / completion of the roof work and has been completed 40 % of the finished work as per the plan and the beneficiary is eligible for the second installment of the loan, sanctioned by the Haryana Building and Other Construction Workers' Welfare Board.

Certified that the work valued at Rs. _____ has been carried out by the beneficiary as on _____.

Place:

Date:

Signature of District, Executive
Officer / T.E.O. or any Authorised
Officer with name and designation.
Name of office.

FORM XV
(see rule 54 (2)]
APPLICATION FOR DISABILITY PENSION

1. Name and address of applicant :
2. Age and Date of Birth :
3. Registration No. :
4. Date of payment of first subscription
amount and Name of Bank and Branch :
5. Date of payment of last subscription
amount and name of bank. :
6. Total amount of subscription :
7. Details of disease/ accident :
8. Nature of disability due to disease/accident :
9. Details of treatment in Government hospital :
Date of admission and date of discharge.
10. Whether the patient was in plaster ? If so, :
for how many days ?
11. Amount spent for treatment (should be :
supported by medical bills countersigned
by the treating doctor)
12. List of documents submitted :
13. Details of benefits received, if any :
before.
14. Details of benefits received, if any :
from Government or any other institution,
for the above treatment.

The above facts are true to my knowledge and information.

Place :

Dated :

Name and Signature of Applicant

FORM XVI
(see rule 55)
APPLICATION FOR INSTRUMENT LOAN

APPLICATION NO.

FEE Rs:

1. Name of the Applicant :
2. Father's /Husband's Name :
3. Residential Address :
4. Register No. :
5. Name of Bank in which contribution remitted. :
6. Age and Date of Birth :
7. Monthly Income :
8. Details of other properties if any, owned or possessed by the applicant :
9. DETAILS OF SURETIES :
 - Name and Address :
 - Occupation and Address :
 - Age and Date of birth :
 - Present net monthly income :
 - Details of other properties Owed/ Possessed by the surety :
 - Whether the surety has offered Himself as surety for any other Transaction earlier, if so, the details :
10. Whether salary certificate from the employer is attached. :
11. PARTICULARS OF INSTRUMENTS TO BE PURCHASED
 - (a) Description :
 - (b) Make :
 - (c) Model :
 - (d) Invoice price (copy enclosed) :
 - (e) Name and Address of supplier/dealer :
12. (a) Amount of loan applied for :
 - (b) No. of monthly installments proposed for repayment :

DECLARATION

I/We confirm that the funds will be used for the stated purpose only and will not be used for speculation and/ or anti-social purpose.

I/We understand that the Board has the right to recall the funds if they are not used for the state purpose.

I/We understand that the sanction of the facility is at the discretion of the Board and I/ we will execute necessary Security Documents as per the Board's requirements to its satisfaction.

Place :

Date :

Signature of Applicant

Surety 1. Name and Signature

(For Office Use only)

The application submitted by Shri ----- employed as ----- in ----- has been verified. The certificate of employment and surety in respect of the Borrower/ surety has been attached along with the undertaking by the employer.

An amount of Rs.----- (Rupees-----) may be sanctioned for the purpose being the amount requested/ amount eligible 75% of the invoice amount to be recovered of Rs.----- (Rupees-----) in ----- equal monthly installments. The last installment will be the amount outstanding after remittance of the ----- installment including other dues to the Board at the time of closing of the loan amount.

Sanctioned/Rejected

District Executive Officer.

Secretary

**HARYANA BUILDING AND OTHER CONSTRUCTION WORKERS WELFARE BOARD
EMPLOYMENT CERTIFICATE**

Certified that Shri/ Smt .----- S/o D/o, W/o -----
----- House No. -----Town-----Desam-----Village ---
-----Taluk----- District----- now residing at House No. ----
----- Town-----, Desam ----- Village-----Taluk-----
District ----- is permanent / officiating/ acting/ provisional-----
- (Designation).

DETAILS OF HIS/HER SERVICE ARE AS UNDER

1. Date of entry into service -----
2. Date of which continuous service beings-----
3. Date of retirement -----

DETAILS OF HIS/ HER PAY, ETC. ARE AS UNDER

- | | |
|--------------------------------|--------------------------|
| 1. Basic pay ----- | (a) Provident Fund----- |
| 2. Dearness Allowance----- | (b) LIC recoveries----- |
| 3. HRA----- | (c) Income Tax----- |
| 4. Compensatory Allowance----- | (d) Loan recoveries----- |
| 1.----- | 1.----- |
| 2.----- | 2.----- |
| 5. Other Allowance----- | (e) Other recoveries |
| 1.----- | 1.----- |
| 2.----- | 2.----- |
| Total (A)----- | Total (B)----- |

NET SALARY : (A) - (B) Rs.-----

Place :
Date :

Signature
Name
(Office seal)
Designation of the Head of Officer/
Department

UNDERTAKING FOR RECOVERY FROM PAY

I ----- (Name in full) -----(Office /department) owe to Haryana Building and Other Construction Workers Welfare Board, the sum of Rs.------(Rupees-----) borrower has undertaken to repay in equated monthly installments of Rs.----- on-----the ----- day of every month, I hereby agree that in case of default of payment of monthly installments in connection with the said transactions monthly recoveries of such amounts as may be fixed by the Board from time to time of which information will be given by the Board may be made from my salary at source and remitted or paid to the Board or its duly authorized representatives.

Place :
Dated :

Signature of Employee

I agree to effect the above recoveries.

Place :
Date :

Signature of the Head of
Officer/Department
(Office Seal)

FORM XVII
(see rule 56)
APPLICATION FOR FUNERAL BENEFIT

1. Name and Address of Applicant :
2. Relationship of applicant with the worker :
3. Name and address of worker :
4. Registration No. :
5. Date of registration :
6. Date of payment and first subscription, amount and name of bank, branch. :
7. Date of payment of last subscription, amount, name of bank, branch. :
8. Duration of membership :
9. Whether membership was live? :
10. Date of death of the worker :
11. Reason for death :
12. Whether applicant is the nominee of worker :
13. If not, whether the applicant has submitted dependence certificate. :
14. Name, age and date of birth of the nominee :
15. If nominees are minor, name or guardian and his relationships with the children. :
16. Whether consent letters from other nominees submitted (Where the No. of nominees is more than one) :
17. Whether certificate of guardianship submitted by the minor children :
18. Amount of benefit, applied for :

The above facts are true to my best of knowledge and information.

Place:

Name and Address of applicant

Date:

FORM XVIII
[(see rule 58 (1))]
APPLICATION FOR DEATH BENEFIT

1. Name and address of applicant :
2. Relationship with worker :
3. Name and address of the worker :

4. Registration No. :
5. Age and Date of Birth :
6. Worker whether married :
7. Nature of Death (Give details) :

8. Details of documents submitted :

9. Amount of financial assistance applied for :

The above details are true to my knowledge and information.

Place :

Date :

Name and Signature

FORM XX
(see rule 59)
APPLICATION FOR MEDICAL BENEFIT

1. Name and address of applicant :
2. Age and date of birth :
3. Registration No. :
4. Date of payment of first subscription
amount and name of Bank :
5. Date of payment of last subscription
amount and name of Bank :
6. Total amount remitted :
7. Details regarding disease/ surgery :
8. Disability if any, due to disease of surgery :
9. Period of treatment as patient in :
Government Hospitals (Date of admission
in the Hospital and date of discharge)
10. List of documents submitted :
11. Details of medical benefits received, :
if any before.

The facts mentioned above are true to my knowledge and information.

Place:

Date:

Name and Address of applicant

FORM XXI

(see rule 59)

APPLICATION FOR EXGRATIA MEDICAL ASSISTANCE FOR ACCIDENTS

1. Name and address of applicant :
2. Age and Date of birth :
3. Registration No. :
4. Date of payment of first subscription, amount, Challan No. and name of Bank, branch. :
5. Date of payment of last subscription, Challan No., amount, name of Bank, branch. :
6. Total amount of subscription :
7. Details regarding accident :
8. Nature of disability due to accident :
9. Whether treated in Government hospital? If so, date of admission and date of discharge. :
10. Whether the applicant was in plaster, If so, for how many days. :
11. Details of documents submitted :
12. Financial assistance applied for :
13. Have you received any financial assistance for treatment before ? If yes, give particulars. :

The above facts are true to the best of my knowledge and information.

Place:

Date:

Name and Signature of applicant

FORM XXII
(see rule 60)
APPLICATION FOR EDUCATION SCHOLARSHIP

1. Name of student :
2. Male/ Female :
3. (a) SC/ST :
(b) Whether proof is attached :
4. Name of college and affiliated University/ Board :
5. Name and year of course :
6. Date of admission to the course :
7. Age and Date of birth of the student :
8. Details of qualifying examination passed :

Name of Examination year qualifying	Name of affiliated University/Board/ State.	Month and year of passing Examination

9. Marks scored in the qualifying examination

Subject	Marks Scored	Maximum marks	Percentage
Total marks			

10. (a) Name of parent of applicant :
- (b) Registration No. :
- (c) Date of payment of first subscription :
- (d) Date of payment of last subscription :
- (e) No. of installments paid :
Total subscription paid :
- (f) Permanent address :
- (g) Has the membership been revived : Yes/No

The facts mentioned above are true to my knowledge. If selected for the scholarship, I promise that I will abide by the condition stipulated in the Scheme.

Place:
Dated:

Name and Signature of the student.

Affidavit of the Parent of the Student

I _____ (Name and address) S/o or D/o (Name and address)
_____ solemnly affirm the following:

1. My son/daughter Shri/Smt. _____ is studying for _____
_____ (name and years of course).
2. I am a member of the Board since _____ (Year) with registration No. _____.
3. Subscription has been paid upto _____.
4. If any of the above facts are found to be wrong later, the scholarship amount granted to the student will be remitted back by me. The decision of Secretary in this regard will be applicable to me and it will be final and I agree with that.
5. I also agree to recover any amount of default due from me.

Place:

Dated:

Name and Signature

(To be signed before MLA/MP/Panchayat President/ Gazetted Officer of State or central)

I certify that Smt./ Shri _____ who has signed above has put the signature in my presence.

Place:

Dated:

Attesting Officer

Name Official designation

(Seal)

I _____ Head of _____ (Name of institution) hereby certify that Smt./Shri _____ is a _____ year student of _____ course. I have examined the application submitted by the student and I am convinced that it is correct. This institution is affiliated to the _____ University / Board.

Place:

Dated:

Signature of Principal/Head
(Office Seal)

Name Official Designation

ENQUIRY REPORT OF DISTRICT EXECUTIVE OFFICER

1. Shri/Smt. _____ is a live member of this Board, having registration No. _____ and is paying subscription regularly.
2. He has paid subscription regularly from _____ to _____. He has not defaulted payment of subscription. Membership has been revived for the period from _____ to _____. I recommend / do not recommend the application (reason for rejection).

District Executive Officer

FORM XXIII
(see rule 61)
APPLICATION FOR MARRIAGE ASSISTANCE

1. Name of Applicant :
2. Address :
3. Registration No. :
4. Age and Date of Birth :
5. Date of payment of first subscription amount and name of Bank and branch. :
6. Date of payment of last subscription, amount, name of bank and branch. :
7. Duration of membership :
8. Is membership live? :
9. If application is for the marriage of son/daughter
 - 1) Whether husband or wife. A member of this Board. :
 - 2) If so, has she/he applied for the financial assistance. :
 - 3) Date of birth of the son/daughter who is getting. :
 - 4) Address of the bride or bridegroom of the son/daughter. :
 - 5) Date and place of marriage. :
 - 6) Date and No. of the Certificate of marriage. Name and address of the authority who issued the certificate. :
 - 7) Have you applied for financial assistance for the marriage of any other son/daughter; if so, details of the same. :
10. If application is for the Marriage of self (for women worker only)
 - 1) Name and address of Husband/ bridegroom. :
 - 2) Date and place of marriage. :
 - 3) No. and Date of Marriage Certificate. :

4) Name of authority who :
issued the certificate.

11. Are you in receipt of any financial
Assistance for the purpose from
Government or any other institution :

The above facts are true to the best of my knowledge and information.

Place:

Dated:

Name and Signature of the applicant

FORM XXIV
(see rule 62)
APPLICATION FOR FAMILY PENSION

1. Name and address of applicant :
2. Address of the pensioner/worker :
3. Relationship with worker :
4. Date of death of the worker :
5. Monthly pension received by the worker. :
6. Whether applicant is receiving pension from Government/Semi-Government or any other Institution? If yes, details thereof. :
7. Whether applicant is receiving salary from Government/Semi-Government/private Institutions? If yes, details thereof. :
8. List of documents submitted :

The above facts are true to the best of my knowledge and information.

Place:

Date:

Name and Signature of applicant

List of documents to be submitted along-with application

1. Death certificate of the worker.
2. Village officer's certificate showing relationship between the applicant and the worker.
3. Village Officer's certificate stating that the applicant is not receiving any pension from Government/Semi- Government/ Private Institution.
4. Village Officer's Certificate stating that the applicant is not receiving any salary from Government/Semi-Government/ Private Institutions.

FORM NO. : SPECIAL 1

APPLICATION FORM FOR AVAILING HOME TOWN LTC

1	Name and Complete present address of the beneficiary/ applicant	
2	Registration Number and date	
3	Home Town Complete Address	
4	Detail of payment of last subscription	
5	Mode of Journey By Bus or By Train	
6	Details of family members alongwith their relationship and age who availed Home Town LTC	
7	Total amount claimed (Attach original tickets)	
8	Detail of last LTC availed	

The above facts are true to the best of my knowledge and information. In case any part of the information is found incorrect, then I shall refund the benefit drawn under the scheme including the criminal consequences.

Place:
Dated:

Signature of claimant
(Name of the claimant)

Name and signature of the verifying officer of the Labour Department.

Signature with stamp

FORM NO. : SPECIAL 2

**APPLICATION FORM FOR "PURCHASE OF CYCLE/ SAREES/ UMBRELLA/
RAIN COAT/ CHAPPEL" ETC.**

1	Name and complete present address of the beneficiary/ applicant	
2	Registration Number and date	
3	Detail of payment of last subscription	
4	Name of firm and its full address from where the cycle / sarees / umbrella / raincoat / chapel etc. purchased.	
5	Size, model & make of the item	
6	Date of purchase	
7	Price of item as per bill.	
8	VAT charges paid as mentioned the bill.	
9	Whether the bill verified by the concerned officer?	Yes/No
10	Detail of previous benefit availed	

The above facts are true to the best of my knowledge and information. In case any part of the information is found incorrect, then I shall refund the benefit drawn under the scheme including the criminal consequences.

Place :
Dated :

Signature of claimant
(Name of the claimant)

Name and signature of the verifying officer of the Labour Department.

Signature with stamp