

GOVERNMENT OF HARYANA
OFFICE OF DIRECTOR GENERAL, TREASURIES & ACCOUNTS
DEPARTMENT, HARYANA
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No. 3820
Date 11/4/25

Through e-Mail

To

All Heads of Departments in Haryana.

Memo No. TA-HR (DMC)/SO-III/DEO-IV/2025/ 79

Dated:- 08/04/2025

Subject: - Implementation of Digital Submission for Regular Revision/Family Revision Cases via ODMS.

Please find attached a letter No. Pension-1/ODMS/2024-25/1351 dated 13.03.2025 issued by Principal Accountant General (A&E) Haryana on the subject cited above, which is self explanatory in nature. (Copy enclosed)

To promote digital governance and enhance operational efficiency, Principal Accountant General (A&E) Haryana has developed a dedicated utility within ODMS for the online submission of Regular Revision cases. This application was initially developed in October 2024, followed by a pilot run to assess its functionality and identify any potential issues. During this pilot phase, all identified issues have now been successfully resolved by Principal Accountant General (A&E) Haryana.

Now, vide letter under reference Principal Accountant General (A&E) Haryana had decided to receive Regular Revision/Family Revision Cases exclusively through the ODMS portal w.e.f. 10.04.2025. For case of implementation, a Standard Operating Procedure issued by Principal Accountant General (A&E) Haryana is also being enclosed.

Hence in the light of above facts, you are requested to issue necessary direction to all DDOs under your control to submit Regular Revision/Family Revision cases exclusively through the ODMS portal w.e.f. 10.04.2025 through online mode failing which such cases will not be entertained by Principal Accountant General (A&E) Haryana.

This may be treated as Most Urgent.

Joint Director (DMC)

for- Director General, Treasuries & Accounts
Department, Haryana, Chandigarh.

Enst. No. TA-HR (DMC)/SO-III/DEO-IV/2025/ 80

Dated:- 08/04/2025

A copy of the above is forwarded to Human Resources Department-I branch, Chief Secretary to Govt. of Haryana, with a request to upload the above letter on CS office website for disseminating the instruction to all Administrative Department.

Joint Director (DMC)

for: Director General, Treasuries & Accounts
Department, Haryana, Chandigarh

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E), HARYANA
CHANDIGARH

No. Pension-1/ODMS/2024-25/1351

Dated 13.03.2025

To

The Additional Chief Secretary to Government of Haryana,
Finance Department,
Haryana Civil Secretariat, Chandigarh.

Subject: Implementation of Digital Submission for Regular Revision/Family Revision Cases via ODMS

Respected Sir,

As you are aware, all fresh Pension/Family Pension cases, along with cases falling under the Government of Haryana Notifications dated 10.01.2018 and 27.05.2019, are currently being received in the office of the Principal Accountant General (A&E), Haryana, through the Online Diary Management System (ODMS). However, Regular Revision/Family Revision cases are still being submitted offline in physical form along with Service Book.

To promote digital governance and enhance operational efficiency, this office has developed a dedicated utility within ODMS for the online submission of Regular Revision cases. This application was initially developed in October 2024, followed by a pilot run to assess its functionality and identify any potential issues. During this pilot phase, all identified issues have now been successfully resolved by this office.

As of 10.03.2025, a total of 22 Regular Revision cases were received from different Drawing and Disbursing Officers (DDOs) under this pilot run, all of which have been successfully processed. Considering these positive outcomes and the successful implementation of the digital submission system, this office proposes to discontinue the acceptance of offline Pension Regular Revision/Family Revision cases with effect from 10.04.2025.

In view of the above, your good office is requested to direct all Heads of Departments (HODs) under your jurisdiction for submission of Regular Revision/Family Revision cases exclusively through the ODMS portal w.e.f. 10.04.2025.

For ease of implementation, a Standard Operating Procedure (SOP) detailing the step-by-step process for submitting regular revision case through ODMS portal is enclosed herewith for circulation among the HODs.

Yours sincerely,


Deputy Accountant General (Pension)

Encl: SOP