

**SECRETARY, HARYANA BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD**

Bays No. 29-30, Opposite Parade Ground, Sector-4, Panchkula. Phone No. 0172-2560084  
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To

The Managing Director,  
HSI IDC, Plot No.C-13-14,  
Sector-6, Panchkula.

Memo No.HBOCW WB/2025/  
Dated:-

**Subject:- Booking of Conference Hall for training Program**

Reference to the subject cited above.

It is hereby requested to your good office that a training program of the Labour Inspector working in the Labour Wing & AWO working in the HBOCWW Board is scheduled to be held under the Chairmanship of Worthy Principal Secretary to Govt.Haryana, Labour Department on dated:-29-04-2025 at 10:00 AM onwards in the Conference Hall of HSI IDC, Plot No.C-13-14, Sector-6, Panchkula.

You are therefore, requested to kindly direct the concerned for the booking of Conference Hall for 29-04-2025 for organizing above mentioned meeting/program.

**Deputy Secretary**

Haryana Building & Other Construction  
Worker's Welfare Board

Endst.HBOCW WB/2025/ 2736

Dated:- 28/4/25

A Copy of the above is forwarded to the following for information and necessary action:-

1. PS to Principal Secretary to Govt.Haryana, Labour Department.
2. PA to Labour Commissioner-cum-Secretary, HBOCWW Board.
3. Joint Labour Commissioner, HQ, Labour Wing, Labour Department with the request to kindly intimate all the labour Inspectors working in the Labour Wing at HQ as well as in the field at their own level.
4. All Assistant Welfare Officers, HBOCWW Board working at HQ & in the field.

**Deputy Secretary**

Haryana Building & Other Construction  
Worker's Welfare Board