

**E-mail/Website
Most Urgent**

From

Labour Commissioner, Haryana,
Chandigarh.

To

All the DDO's in the State of Haryana,
Labour Department, Haryana

No. Estt./04/2024/3279-71 Date:- 12/12/24

Subject:- Regarding performance of employees engaged through HKRNL.

Kindly refer to the subject cited matter.

It is intimated that the contract period of the employees engaged through HKRNL is going to be expire soon. Accordingly, you are request to send the work performance report of all employees engaged through HKRNL for the period 01.01.2024 to till date, after getting the same form the concerned officers worksing under your control/jurisdiction immediately, in the following format:-

Sr. No.	Name of the Employee (HKRNL)	Name of Office/Branch	Performance i.e. Excellent/Very Good/ Good/Average/ Poor	Recommendation for further extention. (Yes/No)
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This may be treated as Most Important.

mtc
Assistant Labour Commissioner(Estt.)
For Labour Commissioner, Haryana.
PK

Endst. No. Estt./04/2024/

Date:-

A copy of the above is forwarded to all the branch in-charges, Headquarters with request to send the aforesaid performance of HKRNL employees who are working in Head Quarter of Labour Department Chandigarh, in the prescribed format.

-Sd-
Assistant Labour Commissioner(Estt.)
For Labour Commissioner, Haryana.