

ई-मेल/वैबसाईट

प्रेषक

श्रम आयुक्त, हरियाणा,
चण्डीगढ।

सेवा में

सभी संबंधित डी०डी०ओ०, हरियाणा राज्य,
श्रम विभाग।

क्रमांक: स्था०/०३/२०२३ 12309-63

दिनांक:- 11/05/23

विषय:-

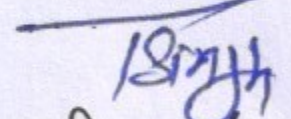
Engagement of trade Apprentices under Apprenticeship Act-1961. Second Round schedule for engaging designated trade apprentices in year 2023.

उपरोक्त विषय पर कौशल विकास एवं औद्योगिक प्रशिक्षण विभाग द्वारा जारी Memo No.- TA/NAPs/2016/Stipend/Part-II/227, dated:18.04.2023 के संदर्भ में।

विषय संदर्भ में आपको सूचित किया जाता है कि उक्त संदर्भित पत्र के माध्यम से कौशल विकास एवं औद्योगिक प्रशिक्षण, हरियाणा, चण्डीगढ द्वारा अप्रेंटिस नियुक्त करने हेतु द्वितीय चरण का Schedule जारी किया गया है।

आपको पत्र की प्रति इस पत्र के साथ संलग्न करते हुए निर्देश दिये जाते हैं कि दर्शाये गये Schedule अनुसार कार्यवाही करते हुए इस कार्यालय को सूचित करने का कष्ट करें।

संलग्न/उपरोक्त


उप अधीक्षक (स्था०)
कृते: श्रम आयुक्त, हरियाणा।

Skill Development and Industrial Training Department, Haryana
Kaushal Bhawan, Plot No. I.P.2, Sector-3, Panchkula
Phone: 0172-2586072, e-mail: sdit.adapp@gmail.com

Issued through E-mail only

To

1. All Head of the Departments, in the State of Haryana.
2. All Divisional Commissioners, in the State of Haryana.
3. All Managing Directors/ Chief Administrator/ Chief Executive officer of all Board/ Corporations/ Nigams/ Agencies/ Councils and other SPSUs in the State of Haryana.
4. All Registrars of Universities, in the State of Haryana.
5. All Deputy Commissioners, in the State of Haryana.

Memo No.: TA/NAPS/2016/Stipend/Part-II/227 Dated: 18-04-2023

Subject: Engagement of the Trade Apprentices under the Apprentices Act-1961. Second Round Schedule for engaging Designated Trade apprentices in the Year 2023.

Kindly refer to the subject cited above.

In continuation to this directorate letter no. TA/NAPS/2016/Stipend/Part-II/732 dated 23.12.2022; it is informed that the Second Round Schedule for engagement of the trade apprentices in the designated trades in All Govt. Departments and SPSUs in the **Year 2023** have been fixed as below:

Phase-1

Last date for creation/ updation of vacancies on the apprenticeship portal (www.apprenticeshipindia.gov.in):- 01.05.2023

The Cut-off date of receiving/considering applications from candidates through online portal:- 11.05.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :-23.05.2023

Joining of candidates for apprenticeship training: - upto 31.05.2023

Phase-2

Last date for creation/ updation of vacancies on the apprenticeship portal (www.apprenticeshipindia.gov.in):- 01.06.2023

The Cut-off date of receiving/considering applications from candidates through online portal:- 12.06.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :-21.06.2023

Joining of candidates for apprenticeship training: - 30.06.2023

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Phase-3

Last date for creation/ updation of vacancies on the apprenticeship portal www.apprenticeshipindia.gov.in 03.07.2023.

The Cut-off date of receiving/considering applications from candidates through online portal:- 12.07.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :-21.07.2023

Joining of candidates for apprenticeship training :- 28.07.2023

Phase-4

Last date for creation/updation of vacancies on the apprenticeship portal www.apprenticeshipindia.gov.in 01.08.2023.

The Cut-off date of receiving/considering applications from candidates through online portal:- 11.08.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :- 21.08.2023

Joining of candidates for apprenticeship training : - 31.08.2023

It is also advised to engage apprentice of following types:

Directorate of Departments/ SPSUs and their field Offices	Trade apprentices in COPA, Steno English and Steno Hindi
Field offices having Technical work/office work	Trade apprentices in technical trades strictly as per nature of technical work and Trade apprentices in COPA, Steno English and Steno Hindi

The apprentices already completed apprenticeship training is not eligible for re-engagement in the same trade for Apprenticeship Training. Further, only those qualified / eligible candidates are to be engaged who are either **Domicile of the Haryana or passed 10th class from any recognized school of Haryana.**

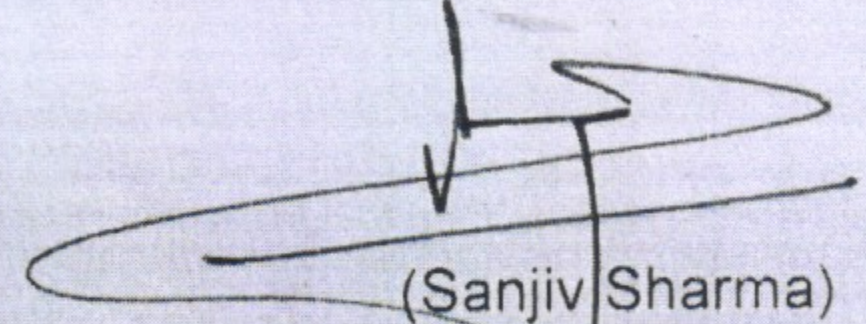
It is also requested:

- To strictly follow all the provisions under the Apprentices Act, 1961 and Apprenticeship Rules, 1992 for engaging apprentices and their training.
- The Apprentices in any trade should only be engaged if training facilities required under the Apprentices Act, 1961, in that trade are available in your office/establishment.
- To engage apprentices up to 10% of total staff working in their office/ sub offices including contractual officials, subject to availability of training facilities in respective trade in their offices and keeping in view the social distancing norms.
- To arrange and provide the funds for payment of stipend to the apprentices for Head Quarters and sub-offices.

Standard Operating Procedures (SOP)/guidelines of COVID-19.

It is further requested to complete the process of engagement of apprentices as per above schedule above on new portal www.apprenticeshipindia.gov.in. For convenience of all stakeholders, the advertisement in the leading newspapers is being published by this Department for wide publicity of the above schedule. It is, therefore, requested to kindly issue instructions to all Nodal Officers in your department at H.Q as well as in field offices for taking immediate necessary action in this matter.

This is for your kind information and further necessary action please.



(Sanjiv Sharma)

Additional Director (Apprenticeship)

For Director, Skill Development & Industrial
Training Department, Haryana, Panchkula

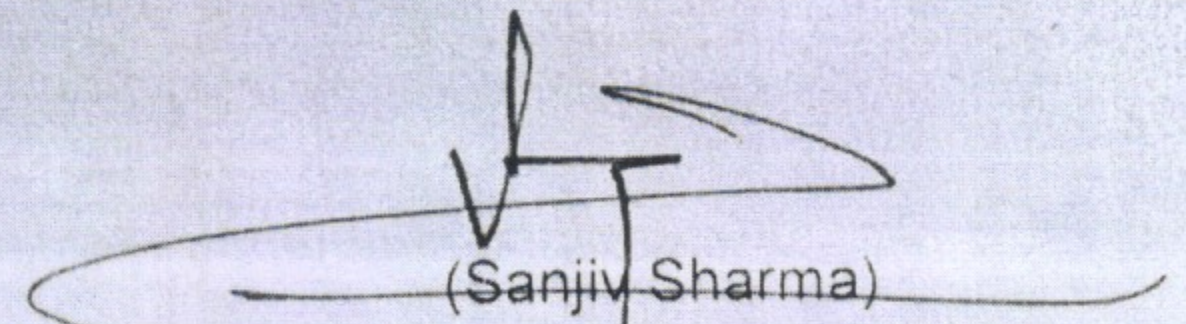


Endst. No. TAINAPS/2016/Stipend/Part-II/ 228

Dated: 18-04-2023

A copy of the above is forwarded to the following for information and necessary action:

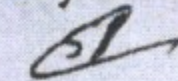
1. All Deputy Commissioners-Cum-Chairman, District Apprenticeship & AatmaNirbhar Committee (DAAÇ), in the State of Haryana.
2. All Assistant Apprenticeship Advisors/ Principal of Govt. ITIs at all District HQ. in the State, with the direction to co-ordinate and ensure to organize one meeting under Chairmanship of Deputy Commissioner-Cum-Chairman, DAAC inviting all Head of the Offices/Institutions in the district in every fortnight to review and pursue the registration of Govt. establishments/ SPSUs and the engagement of apprentices.
3. Principal of all Govt. ITIs/Govt. ITI's (W), in the State of Haryana.
4. All Nodal Officers of various Departments/ SPSUs.



(Sanjiv Sharma)

Additional Director (Apprenticeship)

For Director, Skill Development & Industrial
Training Department, Haryana, Panchkula.



CC:

PS/Commissioner & Secretary SDIT

PS/DSDIT

Nodal Officer website at H.Q.