

श्रम आयुक्त, हरियाणा,
चण्डीगढ़।

सेवा में

✓ सभी संबंधित डी०डी०ओ०, हरियाणा राज्य,
श्रम विभाग।

क्रमांक: स्था०/०३/२०२३ 1584-1636

दिनांक:- 19/01/2023

विषय:-

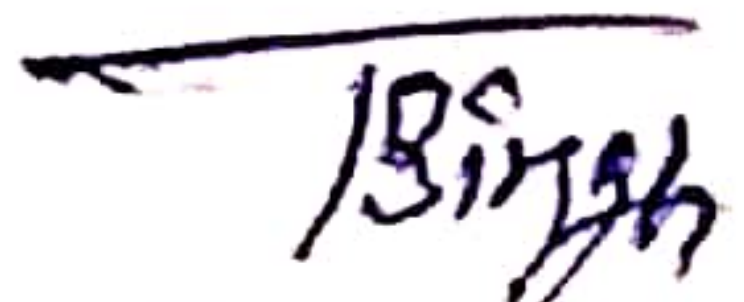
Engagement of trade Apprentices under Apprenticeship Act-1961. First Round schedule for engaging designated trade apprentices in year 2023.

उपरोक्त विषय पर कौशल विकास एवं औद्योगिक प्रशिक्षण विभाग द्वारा जारी Memo No.- TA/NAPs/2016/Stipend/Part-II/732, dated:23.12.2022 के संदर्भ में।

विषय संदर्भ में आपको सूचित किया जाता है कि उक्त संदर्भित पत्र के माध्यम से कौशल विकास एवं औद्योगिक प्रशिक्षण, हरियाणा, चण्डीगढ़ द्वारा अप्रेंटिस नियुक्त करने हेतु प्रथम चरण का Schedule जारी किया गया है।

आपको पत्र की प्रति इस पत्र के साथ संलग्न करते हुए निर्देश दिये जाते हैं कि दर्शाये गये Schedule की सख्ती से पालना करते हुए इस कार्यालय को सूचित करने का कष्ट करें।

संलग्न/उपरोक्त


उप अधीक्षक (स्था०)
कृते: श्रम आयुक्त, हरियाणा।

List of DDO

Sr. No.	DDO's Name
1	Labour Commissioner, Haryana, Chandigarh
2	Deputy Labour Commissioner, Panchkula
3	Assistant Labour Commissioner, Ambala
4	Dy. Director, Industrial Safety and Health Ambala
5	Assistant Labour Commissioner, Yamuna Nagar-I
6	Assistant Director, Industrial Safety and Health, Yamuna Nagar -I
7	Assistant Labour Commissioner, Kurukshetra
8	Assistant Director, Industrial Safety and Health Kurukshetra
9	Assistant Labour Commissioner, Karnal
10	Assistant Director, Industrial Safety and Health Karnal
11	Dy. Director, Industrial Safety and Health Panipat
12	Deputy Labour Commissioner, Panipat
13	Deputy Director, Industrial Health Faridabad
14	Deputy Director, Industrial Safety and Health Faridabad
15	Deputy Labour Commissioner, Faridabad
16	Deputy Director, Industrial Safety and Health, office of Additional Labour Commissioner, NCR Gurgaon
17	Deputy Labour Commissioner, Gurgaon-I
18	Deputy Labour Commissioner, Gurgaon-II
19	Deputy Director, Industrial Safety and Health, Gurgaon-I
20	Deputy Director, Industrial Health, Gurgaon-II
21	Assistant Labour Commissioner, Rewari
22	Assistant Director, Industrial Safety and Health, Rewari
23	Assistant Labour Commissioner, Jhajjar at Bahadurgarh
24	Assistant Labour Commissioner, Sonapat-I
25	Assistant Director, Industrial Safety and Health, Sonipat
26	Deputy Labour Commissioner, Rohtak
27	Assistant Director, Industrial Safety and Health, Rohtak
28	Assistant Labour Commissioner, Bhiwani
29	Assistant Director, Industrial Safety and Health, Bhiwani
30	Deputy Labour Commissioner, Hisar
31	Deputy Director, Industrial Health, Hisar
32	Assistant Labour Commissioner, Sirsa
33	Assistant Director, Industrial Health Sirsa
34	Assistant Labour Commissioner, Kaithal
35	Assistant Labour Commissioner, Jind
36	Assistant Labour Commissioner, Palwal
37	Presiding Officer, Labour Courts, Ambala
38	Presiding Officer, Labour Courts, Panipat
39	Presiding Officer, Labour Courts, Rohtak
40	Presiding Officer, Labour Courts, Faridabad-I
41	Presiding Officer, Labour Courts, Faridabad-II
42	Presiding Officer, Labour Courts, Faridabad-III
43	Presiding Officer, Labour Courts, Gurgaon-I
44	Presiding Officer, Labour Courts, Gurgaon-II
45	Presiding Officer, Labour Courts, Hisar
46	Assistant Director, Industrial Health-cum-Certifying Surgeon, Ambala
47	Assistant Director, Industrial Health-cum-Certifying Surgeon, Hisar
48	Assistant Director, Industrial Health-cum-Certifying Surgeon, Panipat
49	Assistant Director, Industrial Health-cum-Certifying Surgeon, Gurgaon
50	Assistant Director, Industrial Health-cum-Certifying Surgeon, Faridabad
51	Assistant Labour Commissioner, Mewat at Nuh

Issued through E-mail only

To

1. All Head of the Departments, in the State of Haryana.
2. All Divisional Commissioners, in the State of Haryana.
3. All Managing Directors/ Chief Administrator/ Chief Executive officer of all Board/ Corporations/ Nigams/ Agencies/ Councils and other SPSUs in the State of Haryana.
4. All Registrars of Universities, in the State of Haryana.
5. All Deputy Commissioners, in the State of Haryana.

Memo No.: TAINAPS/2016/Stipend/Part-II/ 732 Dated: 23-12-2022

Subject: Engagement of the Trade Apprentices under the Apprentices Act-1961.
First Round Schedule for engaging Designated Trade apprentices in the
Year 2023.

Kindly refer to the subject cited above.

In continuation to this directorate letter no. TAINAPS/2016/Stipend/Part-II/457 dated 30.08.2022: it is informed that the First Round Schedule for engagement of the trade apprentices in the designated trades in All Govt. Departments and SPSUs in the Year 2023 have been fixed as below:

Phase-1

Last date for creation/updation of vacancies on the apprenticeship portal (www.apprenticeshipindia.gov.in) :- 02.01.2023

The Cut-off date of receiving/considering applications from candidates through online portal:- 11.01.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :-23.01.2023

Joining of candidates for apprenticeship training: - upto 31.01.2023

Phase-2

Last date for creation/updation of vacancies on the apprenticeship portal www.apprenticeshipindia.gov.in 01.02.2023

The Cut-off date of receiving/considering applications from candidates through online portal :-13.02.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :-20.02.2023

Joining of candidates for apprenticeship training: - 28.02.2023



LC(O2)

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JLC(A) [Handwritten signature] 30.12.22

JSBocw
DLC(w)

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Phase-3

Last date for creation/updation of vacancies on the apprenticeship portal www.apprenticeshipindia.gov.in 01.03.2023.

The Cut-off date of receiving/considering applications from candidates through online portal :- 10.03.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :-20.03.2023

Joining of candidates for apprenticeship training: - 31.03.2023

Phase-4

Last date for creation/updation of vacancies on the apprenticeship portal www.apprenticeshipindia.gov.in 01.04.2023.

The Cut-off date of receiving/considering applications from candidates through online portal :- 12.04.2023

Selection of candidates, approval and generation of apprenticeship training contract bond on apprenticeship portal by the respective department / SPSUs :- 21.04.2023

Joining of candidates for apprenticeship training: - 28.04.2023

If agree, all Departments / SPSUs may be advised to complete the work as above.

In addition, all AAAs be also directed to coordinate with of DC-cum-Chairman, DAAC and organize review meetings to peruse and review the registration of Govt. establishments and the engagement of apprentices by the time schedule fixed as above. The Departments may be advised to engage apprentice of the following types:

It is also advised to engage apprentice of following types:

Directorate of Departments/ SPSUs and their field Offices	Trade apprentices in COPA, Steno English and Steno Hindi
Field offices having Technical work/office work	Trade apprentices in technical trades strictly as per nature of technical work and Trade apprentices in COPA, Steno English and Steno Hindi

The apprentices already completed apprenticeship training is not eligible for re-engagement in the same trade for Apprenticeship Training. Further, only those qualified / eligible candidates are to be engaged who are either Domicile of the Haryana or passed 10th class from any recognized school of Haryana.

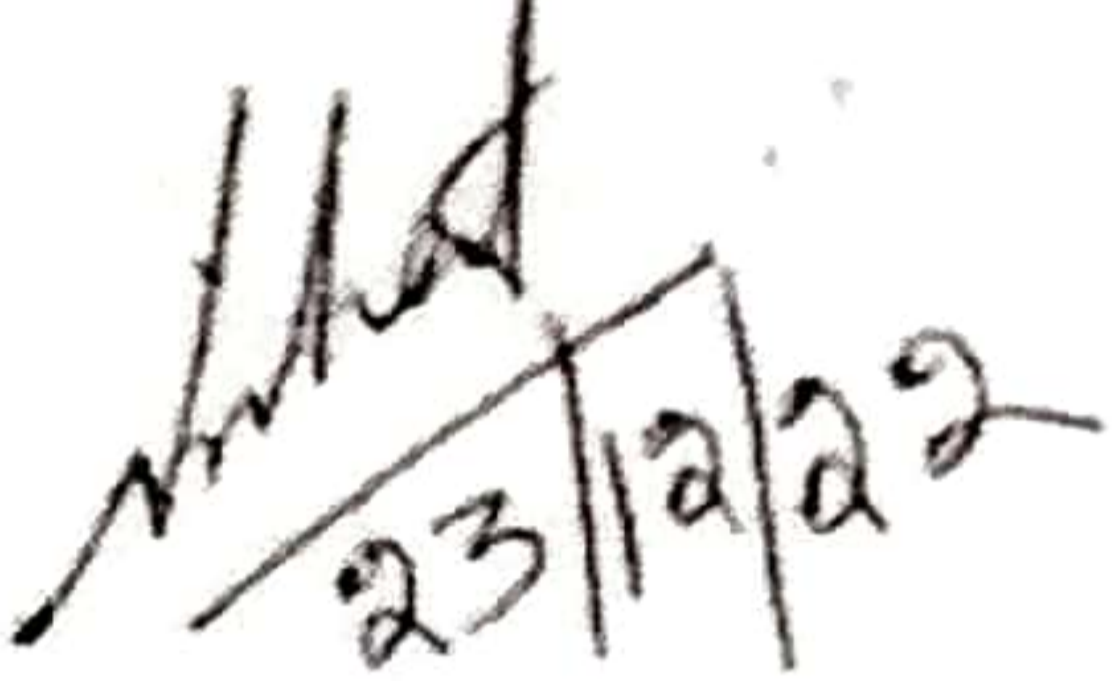
It is also requested:

- To strictly follow all the provisions under the Apprentices Act, 1961 and Apprenticeship Rules, 1992 for engaging apprentices and their training.
- The Apprentices in any trade should only be engaged if training facilities required under the Apprentices Act, 1961, in that trade are available in your office/establishment.

- To engage apprentices up to 10% of total staff working in their office/ sub offices including contractual officials, subject to availability of training facilities in respective trade in their offices and keeping in view the social distancing norms.
- To arrange and provide the funds for payment of stipend to the apprentices for Head Quarters and sub-offices.
- To strictly follow the Standard Operating Procedures (SOP)/guidelines of COVID-19.

It is further requested to complete the process of engagement of apprentices as per above schedule above on new portal www.apprenticeshipindia.gov.in. For convenience of all stakeholders, the advertisement in the leading newspapers is being published by this Department for wide publicity of the above schedule. It is, therefore, requested to kindly issue instructions to all Nodal Officers in your department at H Q as well as in field offices for taking immediate necessary action in this matter.

This is for your kind information and further necessary action please.


23/12/22

(Nishant Sharma)

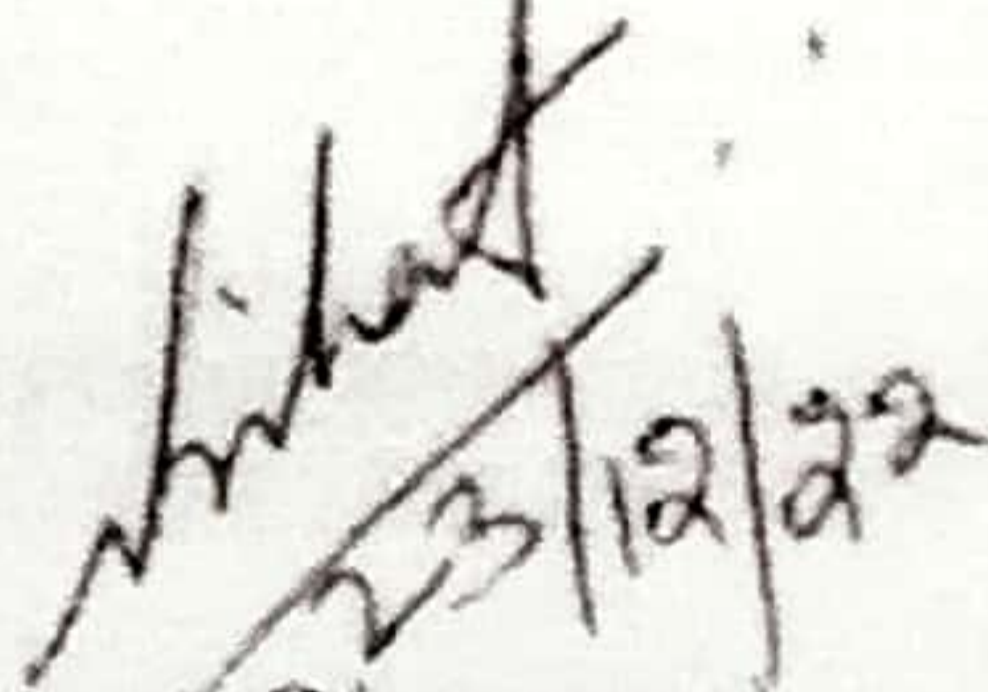
Assistant Director (Apprenticeship)
For Director, Skill Development & Industrial
Training Department, Haryana, Panchkula

Endst. No. TA/NAPS/2016/Stipend/Part-II/ 733

Dated 23-12-2022

A copy of the above is forwarded to the following for information and necessary action.

1. All Deputy Commissioners-Cum-Chairman, District Apprenticeship & AatmaNirbhar Committee (DAAC), in the State of Haryana
2. All Assistant Apprenticeship Advisors/ Principal of Govt. ITIs at all District HQ. in the State, with the direction to co-ordinate and ensure to organize one meeting under Chairmanship of Deputy Commissioner-Cum-Chairman, DAAC inviting all Head of the Offices/Institutions in the district in every fortnight to review and pursue the registration of Govt. establishments/ SPSUs and the engagement of apprentices
3. Principal of all Govt. ITIs/Govt. ITI's (V), in the State of Haryana.
4. All Nodal Officers of various Departments/ SPSUs.


23/12/22

(Nishant Sharma)

Assistant Director (Apprenticeship)
For Director, Skill Development & Industrial
Training Department, Haryana, Panchkula

CC:

PS/Commissioner & Secretary SDIT
PS/DSDIT
Nodal Officer website at H.Q