

प्रेषक

सेवा में,

श्रम आयुक्त, हरियाणा,  
चंडीगढ़।

1. सभी अधिष्ठाता अधिकारी, श्रम न्यायालय, हरियाणा राज्य।
2. अतिरिक्त श्रम आयुक्त (एन.सी.आर), गुरुग्राम।
3. सभी संयुक्त निदेशक, औद्योगिक सुरक्षा एवं स्वास्थ्य, हरियाणा राज्य।
4. सभी उप निदेशक, औद्योगिक सुरक्षा एवं स्वास्थ्य, हरियाणा राज्य।
5. सभी उप निदेशक, औद्योगिक स्वास्थ्य, हरियाणा राज्य।
6. सभी उप श्रम आयुक्त, हरियाणा राज्य।
7. सभी सहायक निदेशक, औद्योगिक सुरक्षा एवं स्वास्थ्य, हरियाणा राज्य।
8. सभी सहायक निदेशक, औद्योगिक सुरक्षा एवं स्वास्थ्य (केमिकल), हरियाणा राज्य।
9. सभी सहायक निदेशक, औद्योगिक स्वास्थ्य, हरियाणा राज्य।
10. सभी सहायक श्रम आयुक्त, हरियाणा राज्य।
11. सभी कल्याण अधिकारी, हरियाणा राज्य।

क्रमांक: स्था0/01/2020/14356-476

दिनांक: 16/12/2020

**Subject:- Submission of applications for Haryana Good Governance Award Schemes, 2020 (Haryana Sushaasan Puraskar Yojana, 2020).**

उपरोक्त विषय के संदर्भ में।

विषयोक्त मामलें में आपको मुख्य सचिव, प्रशासनिक सुधार विभाग, हरियाणा से प्राप्त पत्र दिनांक 15.12.2020 व अधिसूचना दिनांक 15.12.2020 की प्रति भेजते हुए सूचित किया जाता है कि राज्य सरकार द्वारा दिनांक 25.12.2020 को हरियाणा सुशासन पुरस्कार योजना, 2020 आरंभ करने जा रही है व दिनांक 25.12.2020 को हरियाणा सुशासन दिवस के रूप में मनाया जाएगा। इसलिए विभाग में कार्यरत अधिकारी/कर्मचारी जिनके द्वारा आर्थिक, बुनियादी ढांचे, सामाजिक क्षेत्र या राज्य के प्रमुख कार्यक्रमों के क्षेत्र में आसाधरण और अभिनव कार्य किया है जैसा कि अनुलंग ए एव बी दर्शाया गया है अनुसार अपने आवेदन दिनांक 17.12.2020 को सांय 5 बजे तक विभाग की मेल [establishment456@gmail.com](mailto:establishment456@gmail.com) पर भिजवाना सुनिश्चित करें ताकि आगामी कार्यवाही अम्ल में लाई जा सके। दिनांक 17.12.2020 के उपरांत प्राप्त होने वाले आवेदन पर कोई विचार नहीं किया जाएगा।

सलंगन/उपरोक्त

अधीक्षक (स्था0)

कृते: श्रम आयुक्त, हरियाणा।

पृष्ठांकन क्रमांक: स्था0/01/2020/14477-92 दिनांक 16/12/2020

पत्र की प्रति मुख्यालय पर कार्यरत सभी अधिकारियों की भेजकर अनुरोध किया जाता है कि वह स्वयं व अपने अधिनस्थ कर्मचारियों को मुख्य सचिव, प्रशासनिक सुधार विभाग, हरियाणा द्वारा जारी पत्र के बारे में अवगत करवाए व यदि कोई आवेदन भेजना चाहता है तो वह दिनांक 17.12.2020 को सांय 5 बजे तक स्थापना शाखा में भिजवाए।

अधीक्षक (स्था0)

कृते: श्रम आयुक्त, हरियाणा।

Prathee  
16/12/2020  
E-1

No. 4/01/2020-RU  
HARYANA GOVERNMENT  
ADMINISTRATIVE REFORMS DEPARTMENT  
(Research Unit Branch)

Dated Chandigarh, the 15<sup>th</sup> December, 2020

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments,
3. All the Managing Directors/Chief Administrators of all the Boards/Corporations in Haryana State.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners in the State of Haryana.
6. All the Registrars of Universities in Haryana.

**Subject: Submission of applications for Haryana Good Governance Award Scheme, 2020 (Haryana Sushaasan Puraskaar Yojana, 2020).**

Sir/Madam,

I am directed to invite your attention on the subject noted above and to say that State Government has introduced a Scheme namely, Haryana Good Governance Award Scheme, 2020 (Haryana Sushaasan Puraskaar Yojana, 2020) vide notification dated 15<sup>th</sup> December, 2020, the soft copy of which is available on the website [www.csharyana.gov.in](http://www.csharyana.gov.in). The Good Governance Day is to be celebrated on 25<sup>th</sup> of December, 2020.

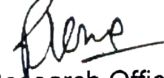
2. The above said Scheme is applicable to all the employees of Group A, B, C & D including AIS Officers, contractual employees and persons working under Outsourcing Policy in any Department/Board/ Corporation/Public Sector Undertaking/Society/University etc. under Haryana Government.

3. All the interested officials/officers or team of employees who have done extraordinary and innovative work in the field of Economic, Infrastructure and Social sector (See Annexure A of the Scheme) or State Flagship Programs (See Annexure B of the Scheme) are informed that they may send their applications to their Head of Department/ Organization which will be scrutinized by HoD and forwarded to Administrative Secretary concerned along with his/her recommendations. The Deputy Commissioners may submit their applications to the Addl. Chief Secretary-cum-Financial Commissioner Revenue through their Divisional Commissioner. The Administrative Secretary will recommend the name by 21<sup>st</sup> of December, 2020 on portal <http://164.100.137.23> which has been opened by DITECH for the Good Governance Award. For this purpose, the username and password for each Administrative Secretary has also been sent to them by email.

4. The nomination received by prescribed date will be got shortlisted, scrutinized and evaluated by the reputed Institutions, i.e. IIM Rohtak and Panjab University, Chandigarh. The final decision will be taken by the Empowered Committee with the approval of Chief Minister, Haryana.

5. The details of Good Governance Award Scheme, 2020 is also available on the said portal. These instructions may please be brought to the notice of all concerned.

Yours faithfully,



Research Officer,  
Chief Secretary to Govt. Haryana,  
Administrative Reforms Department.

**Haryana Government  
Administrative Reforms Department**

**NOTIFICATION**

**Dated: Chandigarh, the 15<sup>th</sup> December, 2020**

No. 4/01/2020-RU.— The Governor of Haryana is pleased to introduce Good Governance Award Scheme which has been drafted for the employees who deliver and exhibit extraordinary and innovative work.

Detailed Scheme is as below:

**1. SHORT TITLE AND COMMENCEMENT:**

- (1) This Scheme rules may be called the Haryana Good Governance Award Scheme 2020 (Haryana Sushaasan Puraskaar Yojana, 2020).
- (2) This Scheme shall come into force with effect from the date of notification in the official gazette.

**2. EXTENT OF APPLICATION:**

This Scheme shall be applicable to all employees of Organizations of Haryana Government who have done extraordinary and innovative work in the fields of Economics, Infrastructure and Social sector or State Flagship Programs.

**3. DEFINITIONS:** In this Scheme, unless the context otherwise requires,—

(a)	<b>'Award'</b> means any of the award admissible under this Scheme;
(b)	<b>'Employee'</b> means employee of any Service Group i.e. Group A, B, C & D including All India Services Officers and employees of Outsourcing Policy working in any of the Organizations under Haryana Government including contractual employees;
(c)	<b>'Empowered Committee'</b> means the committee constituted by Government to finalize Good Governance Awards for this Scheme;
(d)	<b>'Good Governance Day'</b> means the 25 <sup>th</sup> December every year on the birthday of former Prime Minister, Shri Atal Bihari Vajpayee;
(e)	<b>'Government'</b> means the Administrative Reforms Department of Haryana Government;
(f)	<b>'Organization'</b> means any Department, Board, Corporation, Mission, Society, Institute, University, Public Sector Undertaking, etc. under the Haryana Government which is wholly or partially funded by Govt. of Haryana;
(g)	<b>'Scheme' or 'Yojana'</b> means the Haryana Good Governance Award Scheme 2020 or (Haryana Sushaasan Puraskaar Yojna, 2020);

**4. OBJECT OF THE SCHEME:**

The object of the Scheme is to ensure that the message of **"Good Governance"** is delivered effectively to all the stakeholders and also to ensure that there is



maximum participation from the stake holders viz. Organizations of Haryana Government, industry and public.

## 5. **GOOD GOVERNANCE AWARDS :**

- 1) An award under this Scheme shall consist of any of the following which shall be granted on Good Governance Day -
  - (i) trophy;
  - (ii) appreciation certificate signed by Chief Minister, Haryana  
(to be placed in Service Book of employee)
- 2) Maximum Number of awards:
 

State Level : Ten

District Level : Two in each District
- 3) Applications can be submitted in any of the fifty subject areas (Annexure A) in Economic, Social and Infra Sectors or in any of the flagships programmes (Annexure B).

## 6. **CRITERIA FOR EVALUATION:**

The award under the Scheme shall be given on the basis of following criteria :-

1. Introducing and implementing an innovative idea/scheme/project to meet stakeholder's requirement.
2. Bringing perceptible improvement in processes/ systems and building institutions.
3. Making public delivery systems responsive, transparent and efficient particularly by leveraging technology.
4. Preparedness/ performance in emergent situations, disasters like cyclone, earthquake, flood pandemics etc.

## 7. **THE INDICATIVE LIST OF SECTORS AND SUBJECT AREAS:**

The indicative list of sectors, sub-sectors and subject areas are provided at Annexure-A. The State Flag-ship Programmes are at Annexure-B of this Scheme.

## 8. **SUBMISSION OF APPLICATIONS AND SCRUTINIZING THEREOF :**

1. The employees shall submit their applications to their Head of the Organization, who shall after due examination forward the same to the Administrative Secretary of their department with his/her recommendations.
2. The employees shall submit the following information alongwith the application -
  - (i) Payee code as per HRMS (if allotted by NIC)
  - (ii) Name

- (iii) Designation
- (iv) Place of posting

3. The Administrative Secretary shall scrutinize and shortlist the submission and finalize the departmental entry.
4. The Application should consist of the following:-
  - (i) Project statement indicating Sector, Subject Area, Project Details, Innovative Aspect, Strategies adopted in implementation, Exceptional Achievements and Outcomes, Financial implications, Challenges faced, Positive Impact, Scalability, Sustainability, etc.
  - (ii) Power Point Presentation (not more than 15 slides)
5. The Project Statement of not more than 200 words, should contain details of the programme/initiative, strategies adopted in implementation, period of implementation, exceptional achievements and outcomes, positive impact, scalability and sustainability.
6. The application for award should contain the details of beneficiaries/ stakeholders of the initiatives/ projects.
7. Applications with incomplete/ insufficient details shall not be considered.
8. An index should be provided for all abbreviations/acronyms used in the application and documentation.
9. Administrative Secretary shall then submit the departmental entries on the online portal <http://164.100.137.23>

## 9. **SHORTLISTING FOR AWARD:**

1. All the applications shall be forwarded to external institutions for short-listing, scrutiny and evaluation.
2. In case of entries relating to Economic and Infrastructure Sectors (including Flagship schemes), the evaluation shall be conducted by Indian Institute of Management, Rohtak.
3. In case of entries relating to Social Sector (including Flagship Schemes), the evaluation shall be conducted by Panjab University, Chandigarh.

**Note.**—The external institutions may ask for further details including making a presentation through video – conference and/or make such inquiry as deemed fit.

## 10. **COMPETENT AUTHORITY FOR RECOMMENDATIONS/ FINALIZATION OF THE AWARDS:**

An Empowered Committee chaired by the Chief Secretary to Govt. Haryana shall consider the recommendations of the IIM Rohtak and Panjab University. The decision taken by the Empowered Committee shall be final and binding.

11. **REMOVAL OF DOUBT:** For interpretation or removal of doubt matter may be referred to the Government.

**Annexure-A**  
(Referred to Para 7)

**List of Sectors, Sub-sectors and Subject areas**

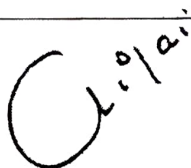
Sr. No.	Sector	Sub-sector	Subject areas
1.	Economic	<b>Commerce &amp; Industries</b>	Ease of doing business ✓ Growth of industries Growth in MSME establishments
		<b>Agriculture &amp; Allied Sectors</b>	Growth Rate of Agriculture and Allied Sector Food Grains Production Horticulture Produce Milk Production Crop Insurance
		<b>Environment</b>	Availability of State level Action Plan for Climate Change Change in Forest Cover
		<b>Economic Governance</b>	Gross State Domestic Product (GSDP) Growth Rate Growth in Per Capita Income Fiscal Deficit as a Percentage of GSDP State's Own Tax Revenue Receipts to Total Revenue Receipts Debt (Total Outstanding Liabilities) to GSDP
2.	Infrastructure	<b>Public Infrastructure &amp; Utilities</b>	Access to Potable Water Jal Jeevan Mission(JJM) Towns Declared ODF Villages Declared ODF Connectivity to Rural Habitation Access to Power Supply Availability of 24X7 Power Supply Energy Availability Against the Requirement Growth of Per Capita Power Consumption
3.	Social	<b>Human Resource Development</b>	Quality of Education Retention Rate at Elementary School Level Gender Parity Enrolment Ratio of SC & ST Skill Trainings Imparted Placement Ratio Including Self-employment
		<b>Social Welfare</b>	Sex Ratio at Birth Health Insurance Coverage Rural Employment Guarantee Unemployment ✓ Housing for All

		Economic Empowerment of Women Empowerment of SCs, STs, OBCs and Minorities Disposal of SC/ST Atrocity Cases by Courts Rights and Protection of Children
	<b>Citizen Centric Governance</b>	Number of Services Provided Through Electronic format
	<b>Judiciary and Public Security</b>	Conviction Rate Availability of Police Personnel Population of Women Police Personnel Disposal of Court Cases Disposal of Cases by Consumer Courts
	<b>Public Health</b>	Operationalisation of 24X7 Facility at PHCs Availability of Doctors & Paramedical Staff at PHCs MMR IMR TFR Immunization Achievement



**Annexure-B**  
(Referred to Para 7)

SN	State Flagship Programmes
1	Mera Parivar Meri Pehchan
2	Mukhya Mantri Parivar Samridhi Yojana
3	Antyodaya Saral
4	Meri Fasal Mera Byora
5	Mera Pani Meri Virasat
6	Land Records & Land Survey



**(VIJAI VARDHAN)**  
Chief Secretary to Government, Haryana.