

प्रेषक

श्रम आयुक्त, हरियाणा ।

सेवा में

सभी डी0डी0ओ0, (प्रति संलग्न)  
श्रम विभाग, हरियाणा।

क्रमांक: स्था/03/2020/ 13510-61

दिनांक: 07-12-2020

**विषय:-**

**Regarding meeting to review of status of Engagement of Apprentices under Apprentices Act 1961.**

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उपरोक्त विषय पर कौशल विकास एवं औद्योगिक प्रशिक्षण विभाग, हरियाणा से प्राप्त मैमो न0 TA/NAPS/2016/Stipend/619 दिनांक 04.12.2020 के सन्दर्भ में ।

विषय सम्बन्ध में आपको कौशल विकास एवं औद्योगिक प्रशिक्षण विभाग, हरियाणा से प्राप्त पत्र दिनांक 04.12.2020 की प्रति भेजकर अनुरोध किया जाता है कि मामले में आगामी आवश्यक कार्यवाही करते हुये अपनी रिपोर्ट निर्धारित प्रोफॉर्मा अनुसार दिनांक 08.12.2020 तक भिजवाना सुनिश्चित करें अन्यथा देरी के लिए आप स्वयं जिम्मेवार होंगे।

संलग्न/उपरोक्त

  
अतिरिक्त श्रम आयुक्त (प्रशा0)  
कृते: श्रम आयुक्त, हरियाणा।

## List of DDO

Sr. No.	DDO's Name
1	Labour Commissioner, Haryana, Chandigarh
2	Deputy Labour Commissioner, Panchkula
3	Assistant Labour Commissioner, Ambala
4	Dy. Director, Industrial Safety and Health Ambala
5	Assistant Labour Commissioner, Yamuna Nagar-I
6	Assistant Director, Industrial Safety and Health, Yamuna Nagar -I
7	Assistant Labour Commissioner, Kurukshetra
8	Assistant Director, Industrial Safety and Health Kurukshetra
9	Assistant Labour Commissioner, Karnal
10	Assistant Director, Industrial Safety and Health Karnal
11	Dy. Director, Industrial Safety and Health Panipat
12	Deputy Labour Commissioner, Panipat
13	Deputy Director, Industrial Health Faridabad
14	Deputy Director, Industrial Safety and Health Faridabad
15	Deputy Labour Commissioner, Faridabad
16	Deputy Director, Industrial Safety and Health, office of Additional Labour Commissioner, NCR Gurgaon.
17	Deputy Labour Commissioner ,Gurgaon-I
18	Deputy Labour Commissioner ,Gurgaon-II
19	Deputy Director, Industrial Safety and Health ,Gurgaon-I
20	Deputy Director, Industrial Health , Gurgaon-II
21	Assistant Labour Commissioner, Rewari
22	Assistant Director, Industrial Safety and Health ,Rewari
23	Assistant Labour Commissioner, Jhajjar at Bahadugarh
24	Assistant Labour Commissioner, Sonapat-I
25	Assistant Director, Industrial Safety and Health ,Sonipat.
26	Deputy Labour Commissioner, Rohtak
27	Assistant Director, Industrial Safety and Health ,Rohtak
28	Assistant Labour Commissioner, Bhiwani
29	Assistant Director, Industrial Safety and Health , Bhiwani
30	Deputy Labour Commissioner ,Hisar
31	Deputy Director, Industrial Health ,Hisar
32	Assistant Labour Commissioner, Sirsa
33	Assistant Director, Industrial Health Sirsa
34	Assistant Labour Commissioner, Kaithal
35	Assistant Labour Commissioner, Jind
36	Assistant Labour Commissioner, Palwal
37	Presiding Officer, Labour Courts, Ambala
38	Presiding Officer, Labour Courts, Panipat
39	Presiding Officer, Labour Courts, Rohtak
40	Presiding Officer, Labour Courts, Faridabad-I
41	Presiding Officer, Labour Courts, Faridabad-II
42	Presiding Officer, Labour Courts, Faridabad-III
43	Presiding Officer, Labour Courts, Gurgaon-I
44	Presiding Officer, Labour Courts, Gurgaon-II
45	Presiding Officer, Labour Courts, Hisar
46	Assistant Director, Industrial Health-cum-Certifying Surgeon, Ambala
47	Assistant Director, Industrial Health-cum-Certifying Surgeon, Hisar
48	Assistant Director, Industrial Health-cum-Certifying Surgeon, Panipat
49	Assistant Director, Industrial Health-cum-Certifying Surgeon, Gurgaon
50	Assistant Director, Industrial Health-cum-Certifying Surgeon, Faridabad
51	Assistant Labour Commissioner, Mewat at Nuh



Industrial Training Institute

**Skill Development & Industrial Training Department, Haryana**

Plot No- IP-2, Sector 3 Majri Chowk, Panchkula, Haryana  
Phone: 0172-5229202, E-mail: [sdit.apprenticeship@gmail.com](mailto:sdit.apprenticeship@gmail.com)

**E-mail only**

To

1. All Head of the Departments, in the State of Haryana.
2. All Managing Directors / Chief Administrators / Chief Executive Officers of Boards / Corporations / SPSUs, in the State of Haryana.

Memo No: TA/NAPS/2016/STIPEND/ 619

Dated: 04.12.2020

**Subject: Regarding meeting to review of status of Engagement of Apprentices under Apprentices Act-1961.**

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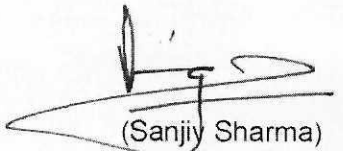
Kindly refer to the subject cited above.

As you are aware that State Government is taking serious efforts to implement Apprenticeship Program / NAPS, in State of Haryana. Common schedules & Advertisements for engagement of Apprentices in all Govt. Departments/ Boards/ Corporations/ SPSUs are also being published time to time by this department. In order to review the status of engagement of apprentices and availability of budget for payment of stipend to the apprentices in various Departments, Boards and SPSUs, a meeting with all Administrative Secretaries is likely to be held in third week of December, 2020 under the Chairmanship of Worthy Chief Secretary, Govt. of Haryana.

Therefore, it is requested to kindly send status report of your department including all SPSUs / Universities under Administrative Control of your Department, in prescribed proformas as attached herewith, to this department on email [sdit.apprenticeship@gmail.com](mailto:sdit.apprenticeship@gmail.com) latest by 3.00 PM on 10.12.2020. The report sent by you will be considered for the review meeting and in case of not receiving of any report by the above mentioned date/ time, the progress shall be treated as nil.

This is for your kind information and necessary action, please.

DA: Proforma

  
(Sanjiv Sharma)

Joint Apprenticeship Advisor

For Director General, Skill Development & Industrial  
Training Department, Haryana, Panchkula.

Endst. No: TA/NAPS/2016/STIPEND/ 620

Dated: 04.12.2020

A copy of above is being forwarded to all Administrative Secretaries to Govt. of Haryana for kind information, please.

  
(Sanjiv Sharma)

Joint Apprenticeship Advisor

For Director General, Skill Development & Industrial  
Training Department, Haryana, Panchkula.

Mobile No. 9463655901

CC:- PS / P S S D I T  
PS / D G S D I T

Name of the Department:.....

**Progress Report-A**

<b>Status of Engagement of Apprentices (Directorate/ Head Office)</b>		
Total manpower <u>working</u> at directorate including regular, contractual and outsourced	No. of apprentices engaged / working as on 30.11.2020	Percentage of engaged apprentices w.r.t. total manpower working in the directorate

**Progress Report-B**

<b>Status of Engagement of Apprentices (Sub-Offices)</b>		
Total manpower <u>working</u> in all sub offices including regular, contractual and outsourced	No. of apprentices engaged / working as on 30.11.2020	Percentage of engaged apprentices w.r.t. total manpower working in sub offices

**Progress Report-C**

<b>Status of Engagement of Apprentices in Boards/ Corporations/ Universities etc. under control of Departments</b>			
Name of <b>Boards/ Corporations/ Universities etc. under control of Departments</b>	Total manpower <u>working</u> in including regular, contractual and outsourced	No. of apprentices engaged / working as on 30.11.2020	Percentage of engaged apprentices w.r.t. total manpower working in sub offices

**Progress Report-D**

<b>Budget status for Payment of Stipend to the Apprentices in Department</b>				
Description	Total stipend budget available during FY 2020-21	Total expenditure during FY 2020-21 upto 30.11.2020	Likely expenditure during FY 2020-21 upto 28.02.2021	Tentative demand for FY 2021-22
Head Office				
Field Office/ Sub Office				
Boards/ Corporations/ Universities etc.				

**Note:-** All Departments will also collected the information of Boards/ Corporations/ Universities under the Administrative Control and filled up the information in proforma C.