

प्रेषक

श्रम आयुक्त, हरियाणा,
चण्डीगढ ।

103

सेवा में

अधिष्ठाता अधिकारी,
औद्योगिक न्यायधिकरण एवं श्रम न्यायालय,
सर्कल-II, गुरुग्राम ।

क्रमांक: स्था/03/2017/ 34804
दिनांक: 18/12/12

विषय:- श्री जयपाल रीडर निलम्बित को शिक्षा भत्ता दिये जाने बारे।

उपरोक्त विषय पर आपके कार्यालय के पत्र क्रमांक 523 दिनांक 11.09.2017 के सुंदर्भ में ।

विषय सम्बंध में आपको सादर सूचित किया जाता है कि श्री जयपाल, रीडर, निलम्बित को शिक्षा भत्ता जब से दिया जाना बनता है जब से कर्मचारी का निलम्बन उपरांत मुख्यालय आपके कार्यालय में फिक्स किया गया है। इसके अतिरिक्त यह शिक्षा भत्ता Haryana Civil Services (Allowances to Govt. Employees) rules 2016 में दिये गये प्रावधान क्रम संख्या 25 के बिन्दु 8 अनुसार (प्रति सलग्न) दिया जाना बनता है।

इसके अतिरिक्त यह भी सूचित किया जाता है कि उक्त कर्मचारी से शिक्षा भत्ते बारे आवेदन निर्धारित प्रोफार्मों/अंडरटेकिंग लिया जाना बनता है।

P. Kumari
उप अधीक्षक (स्था0)
कृते: श्रम आयुक्त, हरियाणा।

APPLICATION FORM FOR EDUCATION ALLOWANCE

104

Session.....

1. Name of employee & place of Posting :
2. Father's/Husband Name :
3. Date of entry in Government Service :
4. Date of entry in Haryana Civil Secretariat :
5. Child/Children Name :
6. Date of Birth of Child/Children :
7. Name of School :
8. Class & Roll No. of Child/Children :
9. Tuition fee paid by you :
- (Admission fee and other expenses on books, Uniform, school shoes etc.)*
10. Period of fee to be claimed :
11. SBI Account No. of Employee :
12. Pay head of employee :

UNDERTAKING:-

It is certify that I have read all instructions and circular relating to education allowance and my spouse is not claiming education allowance from his/her office/department (certificate attached). That I have paid tuition fee, admission fee and other expenses (on books, uniform, school shoes etc.) for my child/children I also certify that I will claim children education allowance in respect of my above mentioned child/children in my entire service and the above mentioned child/children in my entire service. The above given contents from Sr. No 1 to 12 are correct to the best of my knowledge belief and nothing has been concealed therein.

(Kindly attach self attested Photocopy of Identity card)

Dated:

Signature:.....
Name of Employee:
Father's/ Husband Name.....
Designation and Branch.....
Mobile No.+91.....

105

for the journey performed for obtaining recommendations of the appropriate medical authority.

- (iii) The fee charged, if any, by the Government Hospital shall be reimbursable.
- (iv) The period spent to obtain medical examination and also for journey performed for the purpose shall be treated as duty.

24. Conveyance allowance to other Government employees.—

(1) Conveyance allowance to Medical Officers.—

Conveyance allowance @ Rs. 500/- per month shall be admissible to the Medical Officers, which may be granted by the Head of Department, subject to following conditions:-

- (i) Only the specialists working in the 60 bedded or above hospitals would be entitled to this allowance;
- (ii) These specialist must be residing outside the campus of the hospitals in private accommodations. The residence so acquired should be situated at a distance of at least five kilometer of the hospitals;
- (iii) Only such specialists would be entitled to conveyance allowance who are oftenly called for emergency duties.

(2) Conveyance allowance to personal assistant and private secretaries.—

Conveyance allowance @ Rs. 500/- per month shall be admissible to the Personal Assistant and Private Secretaries, Secretaries etc posted with Head of Department or in Haryana Civil Secretariat, which may be granted by the Head of Department.

Note.— No conveyance allowance shall be admissible to those who have been provided with the facility of Government vehicle for journey between office and residence;

25. Entitlement of children education allowance.—

(A) For children of Government employee in service—

A Government employee, on production of self-attested certificate quarterly in each academic year, shall be entitled to draw *children education allowance* which shall be admissible in lieu of reimbursement of tuition fee, admission fee, laboratory fee, library fee, games/sports fee, expenditure on purchase of text

106

books and notebooks, uniforms etc. and subject to following conditions:-

- (1) This allowance shall be admissible @ Rs. 750/- p.m. (or Rs. 9,000/- p.a.) per child for education of first two eldest children from classes nursery to twelfth (+2 level) or upto two years of any Diploma Course after 10th Class from a recognized School/Institution, including studying through correspondence or Distance Learning.

Note.— *Nursery means two Classes prior to Class I irrespective of the nomenclature.*

- (2) Where the number of children exceeds two as a result of second child birth resulting in twins or multiple birth, they all shall be included in the eldest two children for the purpose of these rules.
- (3) Where a Government employee has more than two children in his family, switching over from one child to other shall not be permissible.
- (4) This allowance shall be admissible upto the date of attaining the age of 20 years or class of 10+2 whichever is earlier irrespective of the fact that the child fails in a particular class.
- (5) Where the eligible child being physically/mentally handicapped studies in any institutions aided or approved by the Central/State Government/Union Territory Administration or whose fees are approved by any of these authorities, this allowance shall be admissible upto 22 years of age of the child or till the time of passing +2 class, whichever is earlier.
- (6) It may be drawn quarterly/half-yearly/yearly.
- (7) Where both husband and wife are in service in any Department/Organization (under the control of any Government or not) where there is any scheme of children education allowance for their employees, only one of them can avail children education allowance from his/her respective Department/Organization. A declaration to this effect shall be furnished by the concerned Government employee at the time of production of self-attested certificate that my spouse has not claimed and will not claim such allowance.
- (8) It shall also be admissible to the eligible Government employee during the period of leave or suspension.
- (9) The Drawing and Disbursing Officer shall be competent to draw and

107

disburse the children education allowance. The expenditure shall be charged to Object Code '01-Salaries'.

(B) For children of deceased Government employee—

In the case of death while in service, the children education allowance for first two children shall also, subject to eligibility, be admissible till such time the deceased Government employee would have actually received the same had he been alive, provided the spouse of deceased Government employee is not employed in any Department/Organization under the control of any Government including Government of India. Thereafter fee on account of tuition fee and laboratory fee equal to the fee of Government Institutions or actually paid, whichever is less, shall be reimbursed for the first two children who are studying in Government or Government Aided or recognized College/Institutions upto the Degree level.

Note.— The expenditure shall be charged to Object Code '79-Ex-gratia'.

26. Grant of non-practising allowance.—

Non-practising allowance admissible to specific categories of the Government employees shall be regulated as under:-

Non-practising allowance shall be admissible at the rate of 25 per cent of basic pay or, at the rate prescribed by the competent authority from time to time provided the basic pay plus *non-practising allowance* shall not exceed the prescribed limit which is at present Rs. 85,000/- per month.

27. Allowances during the period of re-employment.—

Except as otherwise provided in the terms and conditions of re-employment after retirement, if pay has been fixed in a pay scale—

(1) House rent allowance shall be computed as under:-

(i)	if entire pension has not been ignored	House rent allowance on actual basic pay of re-employed post plus portion of the pension not ignored
(ii)	if entire pension has been ignored	House rent allowance on basic pay of re-employed post.