

From

Welfare Commissioner,  
Haryana Labour Welfare Board,  
Bays No. 29-30 (Pocket-2),  
Sector-4, Panchkula.

To

All the Labour Welfare Officers,  
In the State of Haryana.

No. 665-670

Dated:- 19-01-2018

**Sub: Regarding feeding of online data of employees of industrial and commercial establishments.**

Please refer to the subject cited above.

As you are aware that the data of employees of Industrial and Commercial Establishments are required to be feeded on the portal of hrylabour.gov.in for increase the contribution amount under the Punjab Labour Welfare Fund Act, 1965. This matter was reviewed by the Worthy Principal Secretary to Govt. Haryana, Labour Department on 19.01.2018 and desired that a special campaign be organized in the districts of Gurugram and Faridabad. In view of above you are directed to proceed to Faridabad on 23-01-2018 for above campaign along with Labour Inspector (Welfare), Data Entry Operators and expert Clerks/Assistants who will carry necessary computers with them. This is a pilot project for above districts which is to be completed in mission mode with effect from 23.01.2018 to 09.02.2018. For above purpose undersigned will camp at Faridabad as per direction of Worthy Principal Secretary to monitor the special campaign.

The above campaign may be arranged in establishment, Computer Operators/Clerks/Assistant will feed the data of employees in big establishments where ever required and establishments may be advised telephonically by the Officers and Inspectors for data feeding. Hence, you are directed to reach the office of Labour Welfare Officer, Faridabad and mark your attendance in biometric system during the entire campaign. The Labour Welfare Officer, Faridabad will arrange a seminar in his office campus on 23.01.2018 in which maximum participation of establishment be ensured and establishment may be advised to bring the data of employees of their establishments in pen drive and the board staff will facilitate them for proper feeding of their data on above portal. He will coordinate with other Labour

Welfare Officers also in this regard. There after further action will be planned under the supervision of undersigned.



Dy. Labour Commissioner(Welfare),  
For Welfare Commissioner, Haryana.

Endst No. 671-722

Dated: :- 19-01-2018

A copy of above is forwarded to following for information and necessary action:-

1. PS to worthy Principal Secretary to Govt. Haryana, Labour Department, Haryana
2. PS to worthy Labour-Cum-Welfare Commissioner, Haryana.
3. PA to Additional Labour Commissioner (Admin), Haryana
4. Additional Labour Commissioner (NCR), Gurugram.
5. All Deputy Labour Commissioners in the State of Haryana.
6. Accounts Officer, Haryana Labour Welfare Board.
7. All the Asstt. Labour Commissioners in the State of Haryana.
8. All Labour Inspectors (Welfare), Haryana Labour Welfare Board.



Dy. Labour Commissioner(Welfare),  
For Welfare Commissioner, Haryana.