

Labour Department, Haryana (Head Quarter)

ORDER

In supersession of all previous orders, a committee consisting of following officials is hereby constituted with immediate effect for condemnation of un-used store items and weed-out of old office record related to Head Quarter:-

i)	Sh. Mukesh Dhiman, Section Officer	:	Chairman
ii)	Smt. Chander Mohini, Supdt. (Factory)	:	Member
iii)	Smt. Narinder Kumari, Deputy Supdt. (Estb.) and IR-3 Branch	:	Member
iv)	Sh. Ajay Jindal, Dy. Supdt. (A/c & Budget)	:	Member
v)	Smt. Shakuntla, Dy. Supdt. (IR-1)	:	Member
vi)	Smt. Geeta, Dy. Supdt. (IR-2)	:	Member
vii)	Sh. Kapil Gupta, Statistical Asstt.	:	Member
viii)	Shri Joginder Nain, System Analyst (as expert for computer related items)	:	Member
ix)	Shri Mahesh Kumar, Care Taker	:	Member Secy.

Scope of work of the proposed committee:-

- To follow the relevant Govt. instructions issued from time to time regarding condemn the store articles and weed out of old office record.
- The Committee will obtain list from each Branch Incharge duly signed by them and duly counter sign. by respective Branch Officers about old office record to be included in the weed-out list.
- The Committee will prepare the list as per following:-
 - List of all Store Items (other than computer relates items) to be condemned;
 - List of all Store Items (computer relates items only) to be condemned;
 - List of all items which can be used by respective branches (as per requirement) after minor repair.
 - List of old office record to be weed-out.

The committee shall submit its detailed report within one month from the date of issue of such orders.

Dated Chandigarh the
21st June, 2017

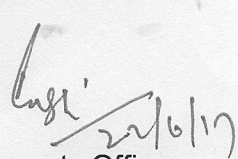
Pankaj Aggarwal, IAS
Labour Commissioner, Haryana

Endst.No.LC/HQ/CT/2017/ 18485-510

Dated : 22-6-17

A copy is forwarded to the following for information and necessary action:-

- All the members of the Committee (By Name) for strict compliance.
- All the Branch Officers O/o LC, HQ.
- All the Branch Incharges O/o LC, HQ.
- PS to worthy LC.


Accounts Officer
for Labour Commissioner, Haryana