

**LABOUR WELFARE BOARD / श्रम कल्याण बोर्ड**Tel: 91(0172)- 2560226 e-mail : hlwb51hry@gmail.com

From

The Welfare Commissioner,
Haryana Labour Welfare Board,
Bays No. 29-30 (Pocket-2), Sec-4,
Near Parade Ground, Panchkula.

To

1. Additional Labour Commissioner (NCR), Gurugram.
2. All Deputy Labour Commissioners in the State of Haryana.
3. All Assistant Labour Commissioners in the State of Haryana.
4. All Labour Welfare Officers in the State of Haryana.

No/HLWB/ 20967-21013

Dated : 29/8/17

Subject : Organization of Labourers Sports Meet, 2017 of Industrial workers by the Haryana Labour Welfare Board.

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Kindly refer to the subject cited above.

I am directed to inform you that the Sports Meet is being organized by Haryana Labour Welfare Board for the workers working in the Industrial establishments of State of Haryana from time to time. It has been decided to organize above games at Zonal level as well as State level as per following schedule :-

Level of Sports Meet	Schedule of Sports Meet	Venue of Games	Chief Guest of the Sports Meets
Zonal Level	5 th September to 6 th September, 2017	Yamuna Nagar, Panipat, Rohtak, Hissar, Faridabad and Gurugram	The opening & closing ceremony will be performed by the senior functionaries of the concerned districts.
State Level	12 th September to 13 th September, 2017	Gurugram	Hon'ble Labour & Employment Minister, Haryana in opening ceremony will inaugurate on 12 th September, 2017 at 11.00 a.m. and the Hon'ble Chairman of Haryana Labour Welfare Board in closing ceremony at 4 p.m. on 13 th September, 2017. Hon'ble Vice Chairman of the Board will preside over both the ceremonies.

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The events for Individual and Group games for Zonal as well as State level are as under :-

Individual Events

Sr. No.	Name of games	Participants	Number of events
1	Races 100, 200, 400 & 800 meters	Men & Women	08
2	High jump	-do-	02
3	Long Jump	-do-	02
4	Shot put	-do-	02
5	Discus throw	-do-	02
6	Wrestling	-do-	02
	Total		18

Team (Group) events

Sr. No.	Name of games	Participants	Number of events
1	Tug of war	Men & Women	02
2	Volleyball shooting	Only for Men	01
3	Volleyball smashing	-do-	01
4	Football	-do-	01
5	Kabaddi National	Men & Women	02
6	Kabaddi circle	-do-	02
7	Kho-kho	Only for women	01
	Total		10

Prizes are to be distributed to the at Zonal as well as State level. The prize money of above events has been enhanced to motivate the workers participating in above games as per details given below :-



Zonal level						
Position	Individual Previous prize amount in Rs.	Individual increased prize amount in Rs.	Group Previous prize amount in Rs.	Group increased prize amount in Rs.	Best athlete previous amount in Rs.	Increased Best athlete amount in Rs.
Ist Prize	2100	3100	2000/- Per head	2500 Per head	5100	11000
IInd Prize	1500	2100	1100/- Per head	1500 Per head		
IIIrd Prize	1100	1500	-			

State level						
Position	Individual Previous prize amount (Rs.)	Individual increased prize amount (Rs.)	Group Previous prize amount (Rs.)	Group increased prize amount (Rs.)	Best athlete previous amount (Rs.)	Increased Best athlete amount (Rs.)
Ist Prize	3100	5100	2500 Per head	3000	11000	21000
IInd Prize	2100	3100	1500 Per head	2000		
IIIrd Prize	1500	2500	-			

The budget ceiling of following items has been fixed as under :-

1. **Photography/Banner/Card Printing and Videography**

Earlier, in the year 2015, the limitation of photography was fixed upto 100 snaps for Zonal level and upto 200 snaps for State Level Games. The Videography of games was also inclusive. **The limit of expenditure for all above work is fixed upto Rs. 30,000/- for Zonal and State level games.**

2. **Meals for participants**

Earlier, in the year 2015, the limit of expenditure was fixed upto Rs. 450/- per day which included Breakfast, Tea, Lunch, Dinner and Refreshment (Breakfast, Tea, Refreshment & Fruit etc = 150/-, Lunch= 150/-, Dinner= 150/-) per head. Four officials were allowed to escort with each team and in addition to participants of games, additional meals upto 100 numbers were allowed for Sports officials, Coaches,

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Departmental officials, Invitees and Trade Union Leaders etc. **The ceiling of expenditure has been enhanced from upto Rs. 450/- Per day to upto Rs. 500/- (Breakfast, Tea, Refreshment, Fruit etc = 150/-, Lunch= 175/-, Dinner= 175/-).**

3. **Drinking water**

Earlier, in the year 2015, the budget limit was fixed upto Rs. 15000/- for Zonal and State level for providing of drinking water. The mineral water was served during both level of Sports Meet. **This limit has been increased upto Rs. 20000/-**

4. **Bouquet/Decoration**

Earlier, in the year 2015, the ceiling of budget was fixed for bouquet/decoration upto Rs. 15000/-. It is made clear that only one Bouquet shall be given to the Chief Guest of the event as per latest directions of the Govt. **The limit under this head has been kept the same for this year also.**

5. **Sports Material**

Earlier, in the year 2015, the ceiling of expenditure for purchasing of sports material was fixed upto Rs. 7500/- for Zonal & State level games. **The limit under this head has been kept the same for this year also.**

6. **Misc. Expenses**

Earlier, in the year 2015, the budget ceiling was fixed upto Rs. 10000/-. **This limit has been increased upto Rs. 20000/-.**

7. **Honorarium to Sports Officials/Coaches may be paid as per norms of Sports Department.**

8. **Tentage is to be arranged as per prevailing DC rates of the concerned district and an amount of Rs. 20000/- has been fixed under this Head.**

9. **Mementos to the Chief Guest**

Earlier, in the year 2015, the budget ceiling upto Rs. 7500/- was fixed for Zonal & State Level Games for mementos to the Chief Guest at the time of opening and closing ceremonies of the games. **This limit for Zonal level will remain same but the limit for State level has been increased upto Rs. 15000/-.**

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LABOUR WELFARE BOARD / श्रम कल्याण बोर्डTel: 91(0172)- 2560226 e-mail : hlwb51hry@gmail.comउत्पादकता एवं सामाजिक न्याय
Productivity with Social JusticeLABOUR WELFARE BOARD, HARYANA
श्रम कल्याण बोर्ड, हरियाणाशान्ति, सामंजस्य एवं सुरक्षा
Peace, Harmony and Safety**10. Trophies to winner**

Earlier, in the year 2015, the budget ceiling for purchase of trophies was fixed upto Rs. 20000/- for Zonal and State level games. **This limit has been increased upto Rs. 25000/-.**

The details of expenditure of Zonal level and State level is briefed as under :-

Expenditure per zone

Sr. No.	Name of Head	Expenditure (Rs.)
1	Photography/Banners Card Printing	30000/-
2	Meal for participants a) Breakfast b) Tea c) Refreshment d) Lunch e) Dinner	(Rs. 150) (Rs. 175) (Rs. 175)
3	Drinking water charges	20000/-
4	Bouquet /decoration	15000/-
5	Sports material	7500/-
6	Misc expenditure	20000/-
7	Honorarium to Sports Officials/Coaches may be paid	As per norms of Sports Department.
8	Tentage	20000/-
9	Mementos to the Chief Guest	7500/-
10	Trophies to Winner	25000/-
11	Prizes to the winners	690400/-

Expenditure for state level event

Sr. No.	Name of Head	Expenditure (Rs.)
1	Photography/Banners Card Printing	30000/-
2	Meal for participants a) Breakfast b) Tea c) Refreshment d) Lunch e) Dinner	(Rs. 150) (Rs. 175) (Rs. 175)
		Upto Rs. 500/- per day

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3	Drinking water charges	20000/-
4	Bouquet /decoration	15000/-
5	Sports material	7500/-
6	Misc expenditure	20000/-
7	Honorarium to Sports Officials/Coaches may be paid	As per norms of Sports Department.
8	Tentage	20000/-
9	Mementos to the Chief Guest	15000/-
10	Trophies to Winner	25000/-
11	Prizes to the winners	932400/-

In order to meet out the expenditure stated above the following amounts are released as advance. Earlier the advance amount was released to the respective Deputy Labour Commissioners because there was no field office of the Labour Welfare Officer of the Board at that time. On 16-6-2015 the offices of Labour Welfare Officers of the Board were established and the powers of D.D.O / Head of Office were delegated to the above officers of the Board. In view of above, the advance amount is released to the Labour Welfare Officers of this Board who will be the drawing and disbursing officer of this amount. **However, the authority regarding controlling and sanctioning of the expenditure will remain with the concerned Deputy Labour Commissioners and in case of Zonal and State Sports Meet at Gurugram, this authority shall remain with the Additional Labour Commissioner (NCR), Gurugram so that the State Sports Meet may be organized smoothly under his kind control with better co-ordination between both the DLC and the officers of Factory Wing of Gurugram. The concerned Deputy Labour Commissioners for Zonal Level Sports meets except Gurugram and Additional Labour Commissioner (NCR), Gurugram shall be the overall incharge for the execution of State level games as well as Zonal Level Sports meet at Gurugram. The concerned Labour Welfare Officers shall release the funds after obtaining administrative and financial sanctions from the concerned Deputy Labour Commissioners and Additional Labour Commissioner (NCR), Gurugram. All**

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the officers / officials of Labour Department and Haryana Labour Welfare Board shall co-ordinate with each other for successful execution of these games. The details of advance to be released is as under:-

Sr. No.	Name of Labour Welfare Officer	Amount
1	Labour Welfare Officer, Yamunanagar	1400000/-
2	Labour Welfare Officer, Rohtak	1400000/-
3	Labour Welfare Officer, Hisar	1400000/-
4	Labour Welfare Officer, Gurugram	1400000/-
5	Labour Welfare Officer, Panipat	1400000/-
6	Labour Welfare Officer, Faridabad	1400000/-

An additional amount of Rs. 1600000/- will be released as advance to the Labour Welfare Officer, Gurugram for State Level Events. The process of purchase and incurring expenditure and organization of Sports Meet may remain same as was followed in the earlier games by constituting of different committees of officers and officials of Labour Department and of the Board by the respective controlling Officer i.e Deputy Labour Commissioners and Additional Labour Commissioner (NCR). The copy of Rules for conducting of Games and incurring expenditure is enclosed herewith for ready reference please.

Encl: 8 Pages

Deputy Labour Commissioner (Welfare)
for Welfare Commissioner, Haryana
Shalini

Endst. No. 21014-16

Dated : 29-8-2017

A copy of above is forwarded to the following for information and necessary action :-

1. Private Secretary of Hon'ble Chairman and Vice Chairman of Haryana Labour Welfare Board for kind information of Hon'ble Chairman and Vice Chairman.
2. Accounts Officer, Haryana Labour Welfare Board.

Deputy Labour Commissioner (Welfare)
for Welfare Commissioner, Haryana
Shalini