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22/1/19



Haryana Government  
Secretariat for Information Technology

सूचना प्रौद्योगिकी विभाग

No. Admn/412/ISIT/9362

From

Principal Secretary to Government Haryana,  
Information Technology, Electronics and Communication Deptt.

Handwritten initials

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of Departments in Haryana.
3. All the Divisional Commissioners in Haryana.
4. Managing Directors/Chief Administrators/Chief Executive Officer of all the Boards, Corporations etc. in Haryana.
5. All the Deputy Commissioners in Haryana.
6. Registrars of all the Universities in Haryana.
7. State Informatics Officer, Haryana State Unit, Chandigarh.

L-C  
19-7-19

ALCCAT  
22-7-19

Chandigarh dated, the 17.07.2019

Subject: - Imparting IT/Computer Training through HARTRON.

Sir/Madam,

Supdt. 10.21

As you are aware that Haryana State Electronics Development Corporation Ltd. (HARTRON) is a nodal agency of Haryana Government and is engaged in promoting and accelerating the pace of IT & Electronics Industry. Special emphasis has been laid for HRD up-gradation with a twin objective of providing necessary manpower to the IT sector for its growth and to improve the employability of the residents in IT sector.

Handwritten signature and date 23/7

2. As background, HARTRON started imparting Computer Education by setting up of Franchise Centres in the State in the year 1994 with prescribed infrastructure norms. The main objective of opening these centres was:

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- To provide affordable Computer Education
- To spread IT awareness to the youth of the Haryana.
- To provide professional, continuous and upgraded training in IT as per market/industry requirement.
- Maintaining high quality of IT Education.

3. Hartron has well knit network of Hartron Skill Centres (HSC) throughout State having well defined infrastructure. Faculties are well qualified as per norms. At present, 81 HSCs are being run under the aegis of HARTRON in all Districts as well as at block level which is available on Hartron's website i.e. [www.hartron.org.in](http://www.hartron.org.in). The main focus of the HARTRON is on youths, girls/women of 10-2 level i.e. for those having

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financial constraints for further higher studies and require employment as early as possible. Hartron offers number of courses of different duration, covering basic computer knowledge, languages, software, hardware, networking etc. to cater to the needs of learner towards their better employability in IT/Computer industry, Govt. Departments, Private Sector and self-employment which is attached at Annexure 'A' and also available on Hartron's website. Hartron is the leading organisation in the state to impart Computer Education/Training. In 2018-19, about 30000 candidates got enrolled with Hartron which in itself shows the popularity and acceptability of Hartron courses. It has been noted that majority of the interested candidates gets employment. It is also to bring to kind notice that in past State Govt. and Govt. of India have funded various courses of Hartron (3 months to 1 year duration) under their various schemes for training to SC/ST, girls/women candidates which itself shows structure, credibility of Hartron courses.

It is further added that Hartron is regularly conducting specialized Appreciation course in computers for officers/officials of State Govt. Departments, Boards and Corporations at HARTRON BHAWAN, Panchkula and through Hartron Skill Centres throughout Haryana.

All the centres are equipped with Biometric devices for attendance and CCTV's for surveillance during studies and examination. In addition, random inspection is done during exam by Hartron.

Further, State Govt. has also authorized HARTRON to conduct State Eligibility Test in Computer Appreciation & Applications (SETC) test for Govt. employees. For the said test Hartron's 3 months and above duration courses have been exempted by State Government from passing the 1<sup>st</sup> component i.e. Basic Computer Knowledge Test / Online Test of SETC Exam. Hartron has also been authorized for capacity building and is also authorized State Implementing Agency (SIA) under "Pradhan Mantri Gramin Digital Saksharta Abhiyaan (PMGDISHA)" besides Nodal Agency by State Govt. for empanelment and deployment of computer professionals in all State Govt. Departments / Boards / Corporations as per State Government policy. Candidates having done Hartron's 1 year course is eligible for applying for the post of Data Entry Operator. As per feedback, Hartron courses are well accepted by various State/Central Govt. agencies including Embassies for employment purpose besides self employment.

Keeping in view the credentials and vast experience of Hartron in Computer Education/Training, you may contact HARTRON for Computer/IT Training Programme under the State/Central Government schemes/projects including training of

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officers/officials of your Department. Enquiry regarding any you may contact to Project Manager, Hartron Bhawan, Sector-2, Panchkula, 0172-2562456. 97797-06237.

Sr. Administrative Officer  
for Principal Secretary to Government Haryana,  
Information Technology, Electronics and Communication Deptt.

CC: Managing Director, Hartron