

IMPORTANT/DATE BOUND**Information required within 2 days**

From

The Labour Commissioner,
Labour Department, Haryana,
First Floor, 30-Bays Building,
Sector 17, Chandigarh.

To

1. All Head of Offices in the Field
under Labour Department, Haryana.
2. Care Taker O/o LC, HQ.

No.LC/HQ/Care Taker/2017/ 17-781-881
Dated : 19/6/17

Subject : To provide information about vehicles of the Labour Department, Haryana

Reference on the subject captioned above.

2. In this regard, it has been desired to put up status of all vehicles of the Labour Department ONLY (except HBOCWW Board & HLWB) so that revised allocation of vehicles could be explored. Any vehicle running beyond the norms fixed by Chief Secretary to Govt. Haryana can be considered for condemnation and accordingly, case can be referred to competent authority for purchase of new vehicle(s).

3. To determine correct and update status, information may please be provided to HQ **within 2 days** on the following format:-

Sr. No.	Name of office	Vehicle No.	Make & Model	Date of purchase of vehicle	Meter Reading as on	Name & Designation of the officer to whom vehicle has been allotted OR vehicle is being used in Pool
1	2	3	4	5	6	7

Present condition of the vehicle	Whether or not require condemnation	Remarks
8	9	10

[Signature]
Accounts Officer
for Labour Commissioner, Haryana

Endst.No. LC/HQ/Care Taker/2017/

Dated :

A copy is forwarded to the following for information & necessary action:-

1. PS to Worthy LC for kind information of worthy LC.
2. Worthy ALC (Admn.).
3. Section Officer/Care Taker to follow up the matter telephonically and obtain requisite information from all concerned within 2 days and put up immediately.

[Signature]
Accounts Officer
for Labour Commissioner, Haryana