

From

Labour Commissioner,
Haryana, Chandigarh

To

Additional Labour Commissioner, Haryana, Chandigarh,
Additional Labour Commissioner, NCR, Gurugram,
Additional Labour Commissioner (Administration), Haryana, Chandigarh,
Additional Director, IS &H, Haryana, Chandigarh,
All the Deputy Director, IS &H in the State,
All the Deputy Labour Commissioner in the State
Deputy Labour Commissioner, HLW Board.

No. 47611-686 Dated: - 21/12/16

Subject: - Training Schedule of the Officers/Official on the new e-services of the department and two associated welfare boards.

The e-services of the labour department and two associated welfare boards have been made functional on the website hrylabour.gov.in.

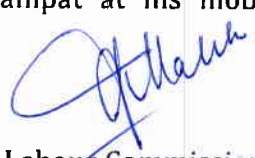
The officers and official of the various branches of factory wing, labour wing, welfare boards i.e. HBOCWW Board & HLW Board and labour courts at the head office and in the field, as the case may be, are to be provided the basic training about the functioning of the e-services on www.hrylabour.gov.in as per following schedule: -

SN	Area	Date and time
1	Head Office at Panchkula Office	On 22.12.2016 at 10.00 AM for Factory Wing and HBOCWW Board, at 3.00 PM for Labour Wing and HLW Board
2	Gurugram and Faridabad at Gurugram	On 23.12.2016 at 11.00 AM onward
3	Hisar	24.12.2016 at 11.00 onward
4	Ambala	29.12.2016 at 11.00 onward
5	Panipat	30.12.2016 at 11.00 onward

The officers and official of the all the branches concerned with e-services, the list of e-services is enclosed in annexure, are hereby directed to remain present for availing the basic training at the above proposed date and time. The concerned Deputy Directors, IS &H and Deputy Labour Commissioners in the field shall make the arrangement of suitable venue, sitting arrangement, projector & electricity connection

for power etc. They shall also ensure the presence of **all the officer and official in their jurisdiction** at the place of the training. The officers/official from nearby stations shall travel to the place of training on the date and time of training. They are to ensure that sitting arrangement and venue is as per the strength in their area.


The team for imparting the training shall visit from Head Office, they shall have only laptop and internet connection. The venue for the training shall be communicated to Sh. N S Maan, Assistant Director, IS &H, Chemical, Panipat at his mobile no. 9466119944 and e-mail narendramaan@gmail.com.


For Addl. Labour Commissioner,
Labour Commissioner,
Haryana, Chandigarh

Endst. No.

Dated:-

A copy is forwarded to all the Presiding Officers in the State with the request to spare the concerned staff to get the training on the e-services.


For Addl. Labour Commissioner,
Labour Commissioner,
Haryana, Chandigarh