

CM WINDOW
MOST URGENT

No. 6/12/2016-6GC
Chief Minister Office, Haryana
Grievances Redressal Cell

Dated: Chandigarh, the 29th June, 2016
LC (Bury) 30-6-16
Dis. ES/ 1-7-16

To

1. All Administrative Secretaries to Government, Haryana
2. All Head of Department in the State of Haryana
3. All Deputy Commissioners in the State of Haryana

Subject: Regarding to send online Action Taken Reports on Grievances/ complaints marked through CM's Window (Grievances Redressal System).

Sir/Madam,

I have been directed to invite your kind attention to this office Memo. No. CMGRC/US. Spl. 5GC/2015, dated 19-02-2015 (also available on CM Window portal), on the subject noted above and to inform you that it has come to the notice that many departments/offices are sending hard copies of Action Taken Reports on Grievances/complaints, marked to them through CM Window Portal (Grievances Redressal System), whereas these Action Taken Reports are to be sent online through the said portal only.

You are, therefore, once again requested to direct all the offices/officers under your kind control at Departments, Directorates, District and field level for the strict compliance of the instructions under reference i.e. Action Taken Reports be send online through C.M. Window Portal only and no hard copies be sent to this office.

Yours faithfully,

Shripinder Malhotra

Under Secretary to Government, Haryana,
Chief Minister's Grievances Cell

PSL
Diary No. 13342
Dated 01/07/2016