

199		मत्स्य पालकों के राजकीय मत्स्य बीज फार्मों से मत्स्य बीज सप्लाई की सेवाएँ -मत्स्य बीज संचय करना।	मास फरवरी / मार्च / जुलाई / अगस्त / सितम्बर	सभी जिला मत्स्य अधिकारी एवं मुख्य कार्यकारी अधिकारी मत्स्य किसान विकास एजेंन्सी तथा सभी मत्स्य फार्म प्रबन्धक	सभी मण्डलीय उप निदेशक मत्स्य	निदेशक मत्स्य पालन विभाग, हरियाणा।
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डी० एस० डेसी,  
मुख्य सचिव, हरियाणा सरकार।

**HARYANA GOVERNMENT**  
**ADMINISTRATIVE REFORMS DEPARTMENT**

**Notification**

The 15th February, 2016

**No.7/31/2014-3AR.**— In exercise of the powers conferred by Sub-section (1) and (2) of Section 3 of the Haryana Right to Service Act, 2014 (4 of 2014) and in supersession of Haryana Government, Administrative Reforms Department, Notification No. 7/31/2014-3AR dated the 7th May, 2015, the Governor of Haryana, on the recommendations of the Commission hereby notifies the following Services, the time limit within which these are to be provided to citizens, and the Designated Officer, First Grievances Redressal Authority and Second Redressal Authority under the Act as per the schedule given below:-

**Schedule**

Sr. No.	Name of the Department	Name of Service	Given Time Limit	Designated Officer	First Grievances Redressal Authority	Second Grievances Redressal Authority
1	2	3	4	5	6	7
1.	Revenue	(i) Certified copies of all documents at Fard Centre level i.e. Record of Rights (Jamabandi), Girdawri, Mutation, etc.	1 day	Duty Patwari I	Tehsildar of concerned Tehsil	SDM of the concerned Sub Division.
		(ii) Certified copies of all documents at Village level i.e. Record of Rights (Jamabandi), Girdawri, mutation, etc. (if the copies sought are manual and number of pages sought is less than 5)	2 days	Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division
		(iii) Certified copies of all documents at Village level i.e. Record of Rights (Jamabandi), Girdawri, mutation, etc. (if the copies sought are manual and number of pages sought is more than 5 but less than 15)	3 days	Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division.
		(iv) Certified copies of all documents at Village level i.e. Record of Rights (Jamabandi), Girdawri, mutation, etc. (if the copies sought are manual and number of pages sought is more than 15)	7 days	Patwari	Tehsildar of concerned Tehsil	SDM of the Concerned Sub Division

183	Social Justice and Empowerment	Financial Assistance to Kashmiri Migrant families Scheme	120 days	District Social Welfare Officer of the concerned District	Addl. Deputy Commissioner of the concerned District	Deputy Commissioner of the concerned District
184	Social Justice and Empowerment	Financial Assistance to Non school going disabled children	120 days	District Social Welfare Officer of the concerned District	Addl. Deputy Commissioner of the concerned District	Deputy Commissioner of the concerned District
185	Social Justice and Empowerment	Dwarf allowance Scheme	120 days	District Social Welfare Officer of the concerned District	Addl. Deputy Commissioner of the concerned District	Deputy Commissioner of the concerned District
186	Social Justice and Empowerment	Eunuch allowance Scheme	120 days	District Social Welfare Officer of the concerned District	Addl. Deputy Commissioner of the concerned District	Deputy Commissioner of the concerned District
187	Science & Technology	Application Form for HSCST Fellowship for doing Ph.D	120 days	Chief Scientific Engineer HSCST	Secretary/EC HSCST	Chairman/EC HSCST
188	Science & Technology	Application Form for promotion of Science Education (POSE) Scholarship for B.Sc.& M.Sc.students-after closing date	120 days	Scientific Engineer (A) SG	Principal Scientist (SG)	Director
189	Labour Deptt.	i) Registration of principal employer's establishment and license for contractors under provision of contract labour Act, 1970	26 days	Addl. Labour Commissioner	Labour Commissioner	Principal Secy. Labour
		ii) Approvals of plans from Factories Department under Factories Act, 1948	45 days	Addl. Director-cum-Addl. Chief Inspector of Factories, Haryana	Labour Commissioner - cum- Chief Inspector of Factories, Haryana	Principal Secy. Labour & Employment, Govt. of Haryana.
		iii) Factories License under Factories Act, 1948	45 days	Addl. Director-cum-Addl. Chief Inspector of Factories, Haryana	Labour Commissioner - cum- Chief Inspector of Factories, Haryana	Principal Secy. Labour & Employment, Govt. of Haryana.
		iv) Shop Registration under Shops and Establishment Act	15 days	Labour Inspector	Assistant Labour Commissioner	Labour Commissioner
190	Forest Deptt.	Permission for felling of trees.	15 days	Divisional Forest Officer(DFO)	Conservator of Forests(CF)	Chief Conservator of Forests (CCF)
191	Forest Deptt.	NOC in respect of P.I.P.A or Forest or Restricted lands	15 days	Divisional Forest Officer(DFO)	Conservator of Forests(CF)	Chief Conservator of Forests (CCF)
192	Horticulture Deptt.	Hort Net: Sanction of application upon submission of complete documents	21 days	Dy. Director Horticulture/National Horticulture Mission (DDH/NHM)	Joint Director	Mission Director
193	Horticulture Deptt.	MINET: Sanction of application upon submission of complete documents	16 days	Dy. Director Horticulture/Micro Irrigation (DDH/MI)	Joint Director	Director General Horticulture
194	Horticulture Deptt.	Fruit License: Grant of Nursery Fruit License.	90 days	Dy. Director Horticulture/Project & Nursery (DDH/P&N)	Joint Director	Director General Horticulture
195	Horticulture Deptt.	Polynet: Sanction of application upon submission of complete documents	21 days	Dy. Director Horticulture/Fruits (DDH/F)	Joint Director	Director General Horticulture