

From

Labour Commissioner,
Haryana, Chandigarh

To

1. Deputy Directors,
(IS&H), Gurgaon O/o Addl. Labour Commissioner, (NCR) Gurgaon.
2. Dy. Director
3. (IS&H), Ambala, Panipat, Faridabad and Gurgaon-II.
4. Dy. Director,
5. (IH), Faridabad and Gurgaon-II.
6. Deputy Labour Commissioner,
Panipat, Panchkula, Faridabad, Gurgaon-I & II, Hisar & Rohtak.
7. Assistant Director,
8. (IS&H), Yamunanagar-I, Kurukshetra, Karnal, Rewari, Sonipat-I,
Rohtak, Bhiwani & Sirsa.
9. Assistant Labour Commissioner,
Ambala, Yamunanagar-I, Kurukshetra, Karnal, Rewari, Sonapat-I,
Bahadurghar, Bhiwani, Sirsa, Palwal, Kaithal, Jind and Mewat at
Nuh.
10. Section Officer (Budget) Head Quarter.

No. 42589-26 Dated: - 8/11/16

Subject: - Strategy for Aadhar Seeding of Government employees, Boards and Corporations etc. - regarding.

Kindly refer to the instructions issued vide Memo No. Admn/364/1SIT/3982 dated 07.10.2016 from Principal Secretary to Government Haryana, Electronics & Information Technology Department and Memo no. 28/66/2016-5B&C dated 10.10.2016 from Additional Chief Secretary to Government Haryana, Finance Department on the subject noted above.

You are hereby directed to capture Aadhar and mobile number in HRMS/e-Salary system for each regular and contractual employee in e-Billing system, which is functional, otherwise, system will stop the salary.

Further you may seek help for obtaining Aadhar number of any employee marking attendance at AEBAS, if any, by sending your request to mail at systemanalystlabour@gmail.com or at number 0172-2702136 from 9AM to 5 PM in working days.

Also as per instructions mentioned above, the essential data of employee (Regular/Contractual) has to be sent to SRDB (State Resident Data Base) through HOD in Annexure - I, enclosed with the instructions.

Therefore, you are hereby further directed to capture the essential data of all employees (Regular/ Contractual) drawing salary from treasury, including Aadhar and mobile number in Annexure - I, are send it to Head Office in excel format by 10.11.2016 at above mentioned e-mail ID so that may be shared with SRDB.

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Labour Commissioner,
Haryana, Chandigarh

URGENT/IMMEDIATE
KIND ATTENTION

From

The Additional Chief Secretary to Government Haryana
Finance Department.

To

1. All the Head of Departments, Commissioner of Divisions and Deputy Commissioners in the Haryana State.
2. Registrar General, Punjab & Haryana High Court, Chandigarh..

Memo No. 28/66/2016-5B&C

Dated, Chandigarh, the 10th October, 2016.

Subject:- Regarding Aadhar and Mobile Number seeding in e-Billing.

Sir/Madam,

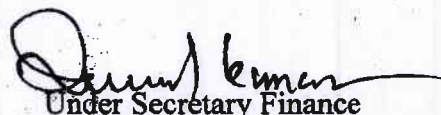
Please refer to the subject cited above.

I am directed to invite your attention on the subject noted above and to say that Haryana Government has decided to capture Aadhar and Mobile Number of each regular and contractual employee in e-Billing system. Accordingly an Aadhar and Mobile Number seeding option has been enabled in main menu of e-Billing portal.

It is mandatory to update the Aadhar and Mobile Number by 15th October, 2016 otherwise the system will stop the salary of October 2016 paid in November 2016.

You are therefore requested to direct all Drawing and Disbursing Officers (DDOs) under your jurisdiction to seed Aadhar and Mobile Number of all employees (regular/ contractual) in e-Billing system.

Please treat it as **Most Urgent**.



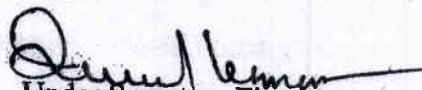
Under Secretary Finance
for Additional Chief Secretary to Government Haryana,
Finance Department

Contd...2

Endst. No.28/66/2016-5B&C

Dated, Chandigarh, the 10th October, 2016.

A copy is forwarded the all Additional Chief Secretaries/Principal Secretaries and all the Administrative Secretaries to Government Haryana for information and necessary action.



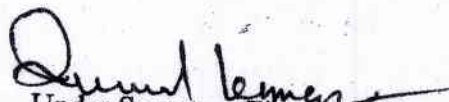
Under Secretary Finance

for Additional Chief Secretary to Government Haryana,
Finance Department @

Endst. No. 28/66/2016-5B&C

Dated, Chandigarh, the 10th October, 2016.

A copy is forwarded to State Informatics Officer, NIC Haryana for information and necessary action.



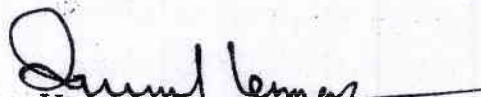
Under Secretary Finance

for Additional Chief Secretary to Government Haryana,
Finance Department @

Endst. No. 28/66/2016-5B&C

Dated, Chandigarh, the 10th October, 2016.

A copy is forwarded to all Treasury Officers/Assistant Officers with the direction to advise all Drawing and Disbursing Officers (DDOs) under your jurisdictions accordingly and paste a copy on the notice board of office.



Under Secretary Finance

for Additional Chief Secretary to Government Haryana,
Finance Department @



No. Admn/364/1SIT/3982

From Principal Secretary to Government Haryana,
Electronics & Information Technology Department.

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of Departments in Haryana.
3. All the Divisional Commissioners in Haryana.
4. Managing Directors/Chief Administrators/Chief Executive Officer of all the Boards, Corporations etc. in Haryana.
5. All the Deputy Commissioners in Haryana.
6. Registrars of all the Universities in Haryana.

Chandigarh dated, the 07.10.2016

Subject : Strategy for Aadhaar Seeding of Government employees, Boards and Corporations etc - regarding.

Sir/Madam,

I am directed to address you on the subject cited above and to inform you that in the 34th IT PRISM meeting held on 19.09.2016 under the Chairmanship of Chief Secretary Haryana, It was decided that the Aadhaar data of all Government employees including regular and contractual (both Departments, Boards/ Corporations) be ported in HRMS/ e-Salary by 15th October 2016 on priority and sharing the records with SRDB.

Accordingly, the provision of capturing Aadhar has been done in the e-Salary system for the regular/contractual employees who are getting salary from state treasury, which is tightly integrated with IFMS, treasuries and DDOs. The existing application developed by NIC is totally finance department centric in which treasury, sub treasury and DDO code is mandatory.

Till date, more than 1.10 lakh Govt employees have been seeded with Aadhar in e-Salary system through in-organic APIs. As on 21.09.2016, 309283 employees (regular/temporary/contractual) working in various departments, boards and corporations have registered in Haryana AEBAS portal with their Aadhar numbers. The essential elements required for aadhar Seeded data of Employees (Departments/Boards/Corporations etc.) may be seen in the enclosed Annexure-1.

2. Following strategy is recommended for Aadhar seeding of all employees (Depts/Boards/PSUs) data base:

- (i) The DDOs (alongwith their AEBAS TNOs if required)should complete the Aadhar seeding of all employees, for whom they are preparing the salary . The AEBAS data is also available with TNOs of their respective organizations, by 15th October, 2016.
- (ii) The boards and Corporations should also make the similar provisions in their salary systems by 15th October, 2016, through their designated TNOs alongwith their Accounts personnel's, dealing with Salary.

9th Floor, Haryana Civil Secretariat, Sector-1, Chandigarh. 160001

Tel: PS(IT) 2740009, Sr.Ad.O: 2748142, Fax:0172-2749985
E-mail: fcit@hry.nic.in, Website: www.haryanait.nic.in



- (iii) In case, any of the Boards / Corporations of the state are not having a computerized salary system, they should capture the data elements, as per annexure-I in Excel file format, after due verification & validation and send the verified data to SRDB team, through their head Office. It will be the responsibility of the HoD/MD concerned to ensure that only the verified and consolidated data is sent to SRDB team.
- (iv) The SRDB team will carry out bulk authentication / de-duplication on the received employees data, with the existing SRDB/SRDH Data Base / directly through UIDAI.
- (v) If needed, the e-KYC authentication may also be got done by SRDB team through AUA/ASA of State DEIT.

You are requested to direct the concerned officer of your department to take the necessary action in the matter. For any clarification, you may contact - Sh. Deepak Bansal, ASIO, NIC, e-mail Deepak.bansal@nic.in, Mobile No. 09417868051.

deepak.bansal@nic.in


Sr. Administrative Officer
for Principal Secretary to Government Haryana,
Electronics & Information Technology Department.

- CC: (i) Sh. G.S. Bansal, SIO/NIC
(ii) Sh. Deepak Bansal, ASIO/NIC
(iii) Sh. R. Sumanthra, IT Advisor

Annexure-1

Essential Data Elements Required for Aadhar Seeded data of Haryana Government Employees Covering Departments, Boards & Corporations etc.)

#	Data Element	Availability in AEBAS	Availability in SRDH	Remarks
1.	Aadhar Number	Yes	Yes	Seeding required in Salary System
2.	Employee Unique Id Code	No	No	Seeding Required in SRDB
3.	Name	Yes	Yes	
4.	Name in Hindi (if available)			Optional
5.	Gender(M/F)	Yes	Yes	
6.	Date of Birth (DD/MM/YYYY)	Yes	Yes	
7.	Mobile Number	Yes	Optional	
8.	Email Address	Yes	Optional	
9.	Organization/ Department	Yes	No	
10.	Office Division/ Location	Yes	No	
11.	Employee Type	Yes	No	
12.	Designation	Yes	No	
13.	PAN Number	No	No	
14.	Address	No	Yes	
15.	City/Village/Town Name, District	No	Yes	